



Sherburne County Board of Commissioners

November 4, 2025 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am County Proclamations, Recognitions & Celebrations

- 9:17am 1** Consider Approval by Proclamation the Designation of November 4th-14th, 2025, as Operation Green Light for Veterans in Sherburne County.
Larry Fonder, Veteran Service Officer

4. 9:22am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1** Consider Approval of the Official Minutes from the October 21st, 2025, Regular Administration Meeting of the County Board.
- 2** Consider Approval of the Official Minutes from the October 21st, 2025, County Administration Board Workshop.
- 3** Consider Approval of Amendments to the Arvig Elk River Round #1 & #2 and the Haven/Clear Lake Round #2 ARPA Broadband Access Grant Program Agreements. Administration
- 4** Accept a Donation of Miscellaneous Toys to Victim Witness Services. Attorney
- 5** Consider Approval of Commissioner & Manual Warrants Dated October 17th and 24th, 2025. Auditor / Treasurer
- 6** Consider Approval of 3rd Quarter 2025 Donations Received by the Health and Human Services Department. Health & Human Services
- 7** Consider Approval and Acceptance of the Medica County Innovation Grant Award. Health & Human Services

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| 8 | Consider Approval of a Grant Amendment between the MN Department of Health and Sherburne County for Cannabis and Substance Use Prevention. | Health & Human Services |
| 9 | Consider Approval of October 24th, 2025, HHS IFS Admin Warrants. | Health & Human Services |
| 10 | Consider Approval of Memoranda of Understanding Regarding Minnesota Paid Leave with Certain County Employee Bargaining Units. | Human Resources |
| 11 | Consider Approval of an Institutional Source Separated Organics Recycling Grant for Becker Public Schools. | Planning & Zoning |
| 12 | Consider and Approve Out-of-State Travel for the County Engineer, or Designee, to Attend the National Association of County Engineers Conference April 11th - 16th, 2026, in Tarrant County, Texas. | Public Works |
| 13 | Consider Approval of Final Payment for 2025 County Pavement Resurfacings with OMG Midwest, Inc. | Public Works |
| 14 | Consider Approval of a Joint Powers Agreement (JPA) with the City of Elk River for Reconstruction of the Mississippi Trail on County Right of Way. | Public Works |
| 15 | Consider Approval of Resolution No. 110425-AD-3250 Supporting Clear Lake Twp's Funding Application through the 2025 Local Roads Improvement Program (LRIP) for Reconstruction of 90th Ave SE. | Public Works |
| 16 | Consider Approval of the Master Joint Powers Agreement and the Court Data Services Subscriber Amendment with the State of Minnesota, as well as Resolution No. 110425-AD-3249 for Delegation of Authority. | Sheriff |

5. 9:23am Announcements

6. 9:25am Regular Agenda

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| 9:25am | 1 | Receive an Annual Update from Central Minnesota Jobs and Training Services (CMJTS).
<i>CMJTS Staff</i> |
| 9:45am | 2 | Consider Approval of Resolution No. 110425-AD-3251 for Sherburne County Road 44 Reconstruction Project Property Acquisition by Eminent Domain, if needed.
<i>Andrew Witter, Public Works Department Head</i> |
| 9:50am | 3 | Receive an Update on Efforts to Review and Update the Sherburne County Zoning and Subdivision Ordinance.
<i>Mitchell Glines, Planner</i> |
| 10:00am | 4 | Update on and Discussion of 2026 County Legislative Priorities.
<i>Bruce Messelt, County Administrator</i> |

7. 10:10am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(October 22, 2025 - November 3, 2025)

8. 10:25am Adjourn Regular Meeting

Upcoming Meetings

November 18, 2025, County Board Meeting, 9:00am, County Board Room
 November 20, 2025, Economic Development Authority Meeting, 8:00am, County Board Room
 December 2, 2025, County Board Meeting, 9:00am, County Board Room
 December 4, 2025, Truth & Taxation, 6:00pm, County Board Room
 December 8-10, 2025, Association of Minnesota Counties Annual Conference, DoubleTree Hotel Bloomington
 December 16, 2025, County Board Meeting, 9:00am, County Board Room

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles
 Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)
 Baseload Energy Planning