



Sherburne County Board of Commissioners

January 6, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Election of Board Chairperson

9:02am 1 Election of 2026 Board of Commissioners' Chairperson.
Bruce Messelt, County Administrator

3. 9:05am Election of Vice-Chairperson

9:05am 1 Election of 2026 Board of Commissioners' Vice-Chairperson.
Bruce Messelt, County Administrator

4. 9:08am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:23am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

CA	1	Consider Approval of the Official Minutes from December 16th, 2025, Regular Meeting of the County Board of Commissioners.	Administration
	2	Consider Approval of the Official Minutes from the December 16th, 2025, County Board Workshop.	Administration
	3	Consider Acceptance of a Gift Card From Resources Training and Solutions.	Administration
	4	Consider Approval of the Gambling Premises Permit for Ducks Unlimited Wigeon Chapter #309 (Orrock Township).	Administration
	5	Consider Approval of 2026 Signature Authorizations and Designation of Depositories.	Auditor / Treasurer
	6	Consider Approval of the Sherburne County Investment Policy for 2026.	Auditor / Treasurer

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| 7 | Consider Approval of Commissioner & Manual Warrants Dated December 12th, Auditor / Treasurer 19th, 22nd, and 26th, 2025. | |
| 8 | Consider Approval of December 12th, 19th, and 26th, 2025, HHS IFS Admin Warrants. | Health & Human Services |
| 9 | Consider Approval of the 2026 Community Outreach Program Grant with CAMHI (CommUNITY Adult Mental Health Initiative). | Health & Human Services |
| 10 | Consider Approval of Appointing Three (3) Members to the Waste Management Advisory Committee. | Planning & Zoning |
| 11 | Consider Approval to Authorize the Assistant Zoning Administrator as the Representative to Accept and Sign the Grant Contract Agreement for the Minnesota Department of Agriculture's 2026 County Agricultural Inspector Grant. | Planning & Zoning |
| 12 | Consider Approval of a Professional and Technical Services Agreement for Habitat Enhancement Work in County Parks. | Public Works |
| 13 | Consider Approval of Resolution No. 010626-AD-3257 Designating the County's Five-Year Bridge Replacement Plan. | Public Works |
| 14 | Consider Approval of Resolution No. 010626-AD-3258 to Petition Palmer Township to Vacate a Portion of 104th Ave. | Public Works |
| 15 | Consider Approval of Resolution No. 010626-AD-3259 to Extinguish an Access Easement across County Lands (former-Inholding Property at Two Inlets Regional Park). | Public Works |
| 16 | Consider Approval of Resolution No. 010626-AD-3260 in Support of Sponsoring the Surface Transportation Block Grant Program (STBGP) for County State Aid Highway 23 Improvements in the City of Becker. | Public Works |

6. 9:23am **Announcements and Correspondence**

7. 9:30am **Regular Agenda**

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| 9:30am | 1 | Receive an Update on the Sand Dunes State Forest.
<i>Bobby Gajewski</i> |
| 9:45am | 2 | Receive an Update on the Sherburne County History Center.
<i>Amber Lattanzio</i> |
| 10:00am | 3 | Consider Approval of a Letter to Vonco II in Response to a Certificate of Need Request, Pursuant to Minn. State Statutes 115A.917.
<i>Dave Lucas, Solid Waste Administrator</i> |
| 10:05am | 4 | Consider Approval of Resolution No. 010626-AD-3261 to Acquire Property for the County Highway 80 Improvement Project.
<i>David Roedel, Assistant Public Works Director</i> |
| 10:10am | 5 | Consider Approval of Resolution No. 010626-AD-3262 to Acquire Property for the County Highway 94 Improvement Project.
<i>David Roedel, Assistant Public Works Director</i> |
| 10:15am | 6 | Consider Approval of Awarding Bid(s) for 2026 Official County Publications.
<i>Sherlyn Kapsner, Accounting Manager</i> |
| 10:20am | 7 | Consider, Discuss, and Approve the 2026 Regular Meeting Schedule for the County Board of Commissioners.
<i>Bruce Messelt, County Administrator</i> |
| 10:30am | 8 | Consider Modifications to the Conditional Use Permit for Farm Related Business-Wine Ba - Carol Zimmerman.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |

8. 10:40am **Recess Regular Meeting, Open Regional Rail**

9. 10:50am **Adjourn Regional Rail, Reconvene Regular Meeting**

10. 10:50am Recess Regular Meeting, Open Housing & Redevelopment Authority Meeting
11. 11:00am Adjourn Housing & Redevelopment Authority, Reconvene Regular Meeting
12. 11:00am Recess Regular Meeting, Open Workshop
 - 11:00am 1 Review and Discuss 2026 Committee Assignments.
Bruce Messelt, County Administrator
 - 11:20am 2 Discuss 2026 Legislative Strategies and Regional Partnerships.
Bruce Messelt, County Administrator
 - 11:30am 3 Review and Discuss County Policy Governing Board of Commissioners' Operating Rules.
Bruce Messelt, County Administrator
13. 11:40am Adjourn Workshop, Reconvene Regular Meeting
14. 11:40am Commissioner Correspondance, Committee Reports, Upcoming Meetings, Future Agenda Items
15. 11:55am Adjourn Regular Meeting

Upcoming Meetings

January 15th, 2026 - Economic Development Authority Board Meeting