



Sherburne County Board of Commissioners

January 20, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum

- Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| CA | 1 | Consider Approval of the Official Minutes from the January 6th, 2026, Annual Organizational Meeting of the County Board. | Administration |
| | 2 | Consider Approval of the Official Minutes from the January 6th, 2026, County Board Workshop. | Administration |
| | 3 | Consider Approval of a Gambling Premises Permit for Travelers Country Club on the Mississippi (Clear Lake Township). | Administration |
| | 4 | Consider Approval of an Amended Agreement for Janitorial Services with Carefree Cleaning. | Administration |
| | 5 | Consider Approval of Commissioner & Manual Warrants Dated December 31st, 2025, and January 2nd and 9th, 2026. | Auditor / Treasurer |
| | 6 | Consider Approval of HHS IFS Warrants Dated December 31st, 2025, and January 9th, 2026. | Health & Human Services |
| | 7 | Consider Approval of HHS OBO Warrants Dated December 30th, 2025. | Health & Human Services |
| | 8 | Consider Approval of a Health Partners Microgrant. | Health & Human Services |
| | 9 | Consider Approval of 4th Quarter 2025 Donations Received by the Health and Human Services Department. | Health & Human Services |
| | 10 | Consider Approval of the 2026 Pay Equity Report to MN Management & Budget, as Required by the Local Government Pay Equity Act. | Human Resources |

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| 11 | Consider Approval of a Renewal and Major Modification to the County Solid Waste License for Vonco II. | Planning & Zoning |
| 12 | Consider Approval of a Legacy Grant Agreement with the Minnesota Department of Natural Resources for the Great Northern Regional Trail Project. | Public Works |
| 13 | Consider Approval of a Professional Service Agreement with Bolton & Menk for Preliminary Design Services for TH 10 and CSAH 11. | Public Works |
4. **9:18am Announcements**
 5. **9:23am Regular Agenda**
 - 9:23am 1** Consider Approval of Resolution No. 012026-AD-3263 to Acquire Property for the County State Aid Highway 33 Improvement Project, in the City of Elk River.
David Roedel, Assistant Public Works Director
 - 9:30am 2** Review and Consider Approval and Awarding of Bid(s) for the County Jail Piping Replacement Project.
Carey Everson, Joel Brott, County Sheriff, Ted Vernon, Building Facilities Project Manager, Dan Weber, Assistant County Administrator
 - 9:45am 3** Consider Approval of a Preliminary and Final Simple Plat of "Potato Sack One" - Hartkopff Farms.
Marc Schneider, County Planner
 - 9:55am 4** Consider Approval of an Amendment to the Sherburne County Zoning Ordinance for "Wrecker and Towing Services".
Marc Schneider, County Planner
 - 10:00am 5** Consider Approval of an Amendment to the Sherburne County Zoning Ordinance on Solar Farm Prohibition - James Sanford.
Marc Schneider, County Planner
 - 10:05am 6** Review, Discuss, and Approve 2026 Committee Assignments.
Bruce Messelt, County Administrator
 - 10:10am 7** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for December 2025.
Loraine Rupp, Auditor/Treasurer
 6. **10:15am Recess Regular Meeting, Open Community Health Board**
 7. **10:25am Adjourn Community Health Board, Reconvene Regular Meeting**
 8. **10:25am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(January 5, 2026 - January 19, 2026)
 9. **10:40am Adjourn Regular Meeting, Open Workshop**
 - 10:40am 1** Continue Discussion of County Policy Governing Board of Commissioners' Operating Rules.
Bruce Messelt, County Administrator
 - 11:00am 2** Discussion Regarding U.S. Immigration and Customs Enforcement activities in Sherburne County.
Gregg Felber, Commissioner
 10. **11:20am Adjourn Workshop**

Upcoming Meetings

February 3, 2026- Sherburne County Board of Commissioners Meeting
 February 17, 2026- Sherburne County Board of Commissioners Meeting
 March 3, 2026- Sherburne County Board of Commissioners Meeting

Future Workshops

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)
Baseload Energy Planning