



Sherburne County Board of Commissioners

January 20, 2026 - County Board Meeting Minutes

1. 9:00am Call to Order

1 Moment of Silence and Pledge of Allegiance

No Approvers

2 Approval of Regular Meeting Proposed Agenda

No
Approvers

Hulse/Felber unanimous to approve the proposed agenda. Roll Call Vote: Gray- Aye, Hulse- Aye, Danielowski-Aye, Felber-Aye, Schumacher-Aye.

2. 9:02am Open Forum

No one spoke.

3. 9:02am Consent Agenda

Hulse/Felber unanimous to approve the consent agenda, with the exception of item 12. Roll Call Vote: Hulse- Aye, Danielowski- Aye, Felber- Aye, Schumacher- Aye, Gray- Aye.

1 Consider Approval of the Official Minutes from the January 6th, 2026, Annual Organizational Meeting of the County Board.

Administration

Approved the official minutes from the January 6th, 2026, Annual Organization Meeting of the County Board, as presented.

2 Consider Approval of the Official Minutes from the January 6th, 2026, County Board Workshop.

Administration

Brian Fleming, Economic Development Coordinator

Approved the official minutes from the January 6th, 2026, County Board Workshop, as presented.

3 Consider Approval of a Gambling Premises Permit for Travelers Country Club on the Mississippi (Clear Lake Township).

Administration

Brian Fleming, Economic Development Coordinator

Approved a Gambling Premises Permit for Travelers Country Club on the Mississippi.

4 Consider Approval of an Amended Agreement for Janitorial Services with Carefree Cleaning.

Administration

Dan Weber, Assistant County Administrator

Approved Amended Agreement for Janitorial Services with Carefree Cleaning.

5 Consider Approval of Commissioner & Manual Warrants Dated December 31st, 2025, and January 2nd and 9th, 2026.

Auditor /
Treasurer

Loraine Rupp, Auditor/Treasurer

Approved Commissioner & Manual Warrants dated December 31st, 2025, and January 2nd and 9th, 2026 as follows.

January 2, 2025, Commissioner Warrants \$433,738.38

January 2, 2025, Manual Warrants \$2,300.50

January 9, 2025 Commissioner Warrants \$1,800,527.58

January 9, 2025 Manual Warrants \$16,051.50

December 31, 2025, Commissioner Warrants \$105, 927.98

December 31, 2025, Manual Warrants \$7,992.00

- 6** Consider Approval of HHS IFS Warrants Dated December 31st, 2025, and January 9th, 2026. Health & Human Services
Amanda Larson, HHS Director
Approved HHS IFS Warrants dated December 31st, 2025, and January 9th, 2026 as follows:
December 31, 2025, HHS IFS Admin Warrants \$16,356.72
January 7, 2026, HHS IFS Admin Warrants \$372,667.17
- 7** Consider Approval of HHS OBO Warrants Dated December 30th, 2025. Health & Human Services
Amanda Larson, HHS Director
Approved HHS OBO Warrants dated December 30th, 2025 as follows:
December 30, 2025, HHS OBO Warrants \$21,448.42
- 8** Consider Approval of a Health Partners Microgrant. Health & Human Services
Amanda Larson, HHS Director
Approved Health Partners Microgrant as presented.
- 9** Consider Approval of 4th Quarter 2025 Donations Received by the Health and Human Services Department. Health & Human Services
Amanda Larson, HHS Director
Approved 4th Quarter 2025 donations received by Health and Human Services Department.
- 10** Consider Approval of the 2026 Pay Equity Report to MN Management & Budget, as Required by the Local Government Pay Equity Act. Human Resources
Tammy Bigelow
Approved the 2026 Pay Equity Report to MN Management & Budget, as presented.
- 11** Consider Approval of a Renewal and Major Modification to the County Solid Waste License for Vonco II. Planning & Zoning
Jerome Doede, Environmental Specialist
Approved a renewal and major modification to the County Solid Waste License for Vonco II as presented.
- 13** Consider Approval of a Professional Service Agreement with Bolton & Menk for Preliminary Design Services for TH 10 and CSAH 11. Public Works
Andrew Witter, Public Works Department Head
Approved a Professional Service Agreement with Bolton & Menk for Preliminary Design Services for TH 10 and CSAH 11.
- 12** Consider Approval of a Legacy Grant Agreement with the Minnesota Department of Natural Resources for the Great Northern Regional Trail Project. Public Works
Gina Hugo, Parks Director
Schumacher/Hulse unanimous to approve the Legacy Grant Agreement with the Minnesota Department of Natural Resources. Roll Call Vote: Danielowski- Aye, Felber- Aye, Schumacher- Aye, Gray- Aye, Hulse- Aye.

4. 9:03am Announcements

Finalize travel arrangements to Washington, D.C.; cold weather preparation; Sherburne County History Center Executive Director resignation.

5. 9:09am Regular Agenda

- 9:09am 1** Consider Approval of Resolution No. 012026-AD-3263 to Acquire Property for the County State Aid Highway 33 Improvement Project, in the City of Elk River. Public Works
David Roedel, Assistant Public Works Director
Gray/Hulse unanimous to approve Resolution No. 012016-AD-3263 as presented. Roll Call Vote: Felber-Aye, Schumacher- Aye, Gray-Aye, Hulse-Aye, Danielowski-Aye.
- 9:10am 2** Review and Consider Approval and Awarding of Bid(s) for the County Jail Piping Replacement Project. Sheriff
Carey Everson, Joel Brott, County Sheriff, Ted Vernon, Building Facilities Project Manager, Dan Weber, Assistant County Administrator
Gray/Felber unanimous to approve and award the bid(s) for the County Jail Piping Replacement Project as presented. Roll Call Vote: Schumacher- Aye, Gray- Aye, Hulse- Aye, Danielowski- Aye, Felber- Aye.
- 9:28am 3** Consider Approval of a Preliminary and Final Simple Plat of "Potato Sack One" - Hartkopff Farms. Planning & Zoning
Marc Schneider, County Planner
Gray/Felber approved the Preliminary and Final Simple Plat of "Potato Sack One" as presented. Roll Call Vote: Gray- Aye, Hulse- Aye, Danielowski- Aye, Felber- Aye, Schumacher- Aye.
- 9:29am 4** Consider Approval of an Amendment to the Sherburne County Zoning Ordinance for "Wrecker and Towing Services". Planning & Zoning
Marc Schneider, County Planner
Felber/Gray unanimously approved the amendment to the Sherburne County Zoning Ordinance for "Wrecker and Towing Services" as presented. Roll Call Vote: Hulse- Aye, Danielowski- Aye, Felber- Aye, Schumacher- Aye, Gray- Aye.
- 9:32am 5** Consider Approval of an Amendment to the Sherburne County Zoning Ordinance on Solar Farm Prohibition - James Sanford. Planning & Zoning
Marc Schneider, County Planner
Felber/Gray were unanimous to approve an amendment to the Sherburne County Zoning Ordinance on Solar Farm Prohibition, as presented. Roll Call Vote: Danielowski- Aye, Felber- Aye, Schumacher- Aye, Gray- Aye, Hulse- Aye.
- 9:42am 6** Review, Discuss, and Approve 2026 Committee Assignments. Administration
Bruce Messelt, County Administrator
Hulse/Felber unanimous to approve the 2026 committee assignments as amended. Roll Call Vote: Felber-Aye, Schumacher- Aye, Gray- Aye, Hulse- Aye, Danielowski- Aye.
- 9:44am 7** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for December 2025. Auditor / Treasurer
Loraine Rupp, Auditor/Treasurer
Hulse/Felber unanimous to approve the Auditor-Treasurer's Monthly Report for December 2025. Roll Call Vote: Schumacher- Aye, Gray- Aye, Hulse- Aye, Danielowski- Aye, Felber- Aye.
- 6. 9:51am Recess Regular Meeting, Open Community Health Board**
- 7. 10:10am Adjourn Community Health Board, Reconvene Regular Meeting**
- 8. 10:10am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

Commissioner Felber- Energy Transition AETAC Executive Committee, Veterans ERG, NACo Public Safety Meeting, Tri-County Long-Range Planning Committee, Economic Conditions Conference, Resilient Communities Part I webinar, NTSB, Rural Action Caucus, praise for Public Works regarding road conditions, police shootings update.

Commissioner Schumacher- Constituent calls, M Health Fairview visit and positive feedback.

Commissioner Gray- Minnesota Area Water Supply Advisory Council planning workshop, Connexus breakfast event, Mental Health Local Advisory Meeting, Community Association of Mental Health Initiative (CAMHI), Sheriff staff meet and greet, Zoning Subdivision Workshop, Minnesota Inter-County Association (MICA), Soil and Water Conservation District (SWCD), Benton/Sherburne County Corn Growers & East Central Irrigators Association meeting, Planning & Zoning meeting.

Commissioner Hulse- Economic Development Authority meeting, City of Elk River and constituent calls concerning yard waste.

Commissioner Danielowski- Area Planning Organization (APO) meeting, Mille Lacs Band of Ojibwe 42nd Annual State of the Band Address, Planning & Zoning subcommittee, Substance Use Prevention (SUP) Coalition meeting, Big Lake Township meeting, Economic Development Authority meeting, ATP3 meeting,, Joint Big Lake, Big Lake Township, Orrock Township, and Sherburne County meeting, Big Lake Substance Use Prevention (SUP) Coalition meeting, Agenda review, and National Association of Counties (NACo) Community, Economic & Workforce Development (CEWD) meeting.

9. 10:30am Adjourn Regular Meeting

Commissioner Warrants

01/02/26	224,327.88	General Revenue Fund
	129,926.84	Public Works Fund
	293.50	County Ditch Fund
	76,555.60	Solid Waste Fund
	1,368.00	Sherco Regional Rail Authority
	20.00	Agency Collections
	1,246.56	Taxes & Penalties Fund
	433,738.38	Total

Manual Warrants

01/02/26	2,300.50	Agency Collections
	2,300.50	Total

Commissioner Warrants

01/09/26	360,562.64	General Revenue Fund
	232,497.60	Public Works Fund
	49.00	Human Service Fund
	21,125.00	Solid Waste Fund
	13,154.94	Jail Commissary Fund
	84,572.61	Justice Center Enterprise Fund
	562.00	Prepaid Tax Collections
	443.50	Agency Collections
	179.85	Taxes & Penalties Fund
	1,128.52	School Districts Collections
	1,087,380.44	Payroll Fiduciary Fund
	1,800,527.58	Total

Manual Warrants

01/09/26	16,051.50	Agency Collections
	16,051.50	Total

Commissioner Warrants

12/31/25	92,449.04	General Revenue Fund
	9,388.58	Jail Commissary Fund
	4,090.36	Justice Center Enterprise Fund
	105,927.98	Total

Manual Warrants

12/31/25	7,992.00	Agency Collections
	7,992.00	Total
HHS IFS Admin Warrants		
12/31/25	932.86	Bonilla/Lilian
	1,997.50	Central MN Mental Health Center
	401.41	Elk River Printing
	2,800.00	Ellison Center
	550.20	Ettesvold/Judith M
	305.20	Grater/Justin
	439.81	Kamm/Abigail
	407.83	Mitchell/Christa
	4,961.00	MN Dept Of Human Services – SWIFT
	417.90	Olinyk/Ashley M
	551.37	Sherburne Co Public Works
	699.37	Todd/Windsong
	1,892.27	17 Payments less than 300
	16,356.72	Total
HHS IFS Admin Warrants		
01/07/26	11,234.00	Association of Minnesota Counties (AMC)
	7,173.54	AT&T Mobility
	1,115.80	Children Youth & families
	1,500.00	Ellison Center
	3,861.73	Hennepin County
	466.00	Lexis Nexis
	7,953.67	Lutheran Social Services of Minnesota
	3,491.60	MN Department of Human Services- SWIFT
	7,528.00	Sherburne Co Community Corrections
	9,152.00	Sherburne Co Sheriff
	313,651.70	Sherburne County Auditor Treasurer
	1,800.00	Trimin Systems Inc
	372,667.17	31 Payments less than 300
	372,667.17	Total
HHS OBO Warrants		
12/30/25	5,560.73	4Imprint
	4,148.85	Amazon
	1,097.35	Connexus
	613.50	Innovative
	4,138.10	Jellyfish Graphics
	917.40	Noodle Soup
	451.00	Progressive
	555.00	Scott Johnson
	958.36	Smilemakers
	1,325.77	UW PCR Programs
	376.83	WRS Health Edco
	1,305.53	11 Payments less than 300
	21,448.42	Total

Raeanne Danielowski

Raeanne Danielowski (Feb 3, 2026 13:42:44 CST)

Raeanne Danielowski, Board Chairperson

Bruce Messelt

Bruce Messelt, County Administrator

02/03/2026

Date

02/03/2026

Date