



# Sherburne County Board of Commissioners

## March 3, 2026 - County Board Meeting Minutes

### 1. 9:00am Call to Order

- 1 Moment of Silence and Pledge of Allegiance. No Approvers
- 2 Approval of Regular Meeting Proposed Agenda. Administration  
*Brian Fleming, Economic Development Coordinator*  
Felber/Schumacher unanimous to approved the Agenda as proposed.

### 2. 9:03am Open Forum

No one spoke.

### 3. 9:05am Consent Agenda

Gray/Hulse unanimous to approve the consent agenda as presented.

- 1 Consider Approval of the Official Minutes from the February 17th, 2026, Regular Meeting of Administration the County Board.  
*Brian Fleming, Economic Development Coordinator*  
Approved the official minutes from the February 17th, 2026, Regular Meeting of the County Board, as presented.
- 2 Consider Approval of the Official Minutes from the February 17th, 2026, County Board Administration Workshop.  
*Brian Fleming, Economic Development Coordinator*  
Approved the official minutes from the February 17th, 2026, County Board Workshop, as presented.
- 3 Consider Approval of a Wild Marsh Sporting Clays' Gambling Premises Permit. Administration  
*Brian Fleming, Economic Development Coordinator*  
Approved a Wild Marsh Sporting Clays' Gambling Premises Permit for an August 19th, 2026, raffle event, to be held at Wild Marsh Sporting Clays, 13481 County Road 3, Clear Lake, MN 55319 (Santiago Township).
- 4 Consider Ratification of the 2025 Year-End Transfer from the General Fund (01) to the County Auditor / Ditch Fund (15). Treasurer  
*Loraine Rupp, Auditor/Treasurer*  
Ratified the December 31st, 2025, transfer of \$1,067.83 from the General Fund (01) to the County Ditch Fund (15) - Ditch #31 Account - to cover the 2025 Year-End deficit balance, as recommended and allowed by Minn. Statute 103E.655, Sub 2.
- 5 Consider Approval of Commissioner & Manual Warrants dated February 12th, 13th, and 20th, Auditor / 2026. Treasurer  
*Loraine Rupp, Auditor/Treasurer*  
Approved Commissioner & Manual Warrants dated February 12th, 13th, and 20th, 2026, as presented:  
February 12 2026, Manual Warrants US Bank Pcard January \$313.69  
February 13 2026, Commissioner Warrants \$1,163,027.29  
February 13 2026, Manual Warrants \$16,881.55  
February 20 2026, Commissioner Warrants \$1,189,958.27  
February 20 2026, Manual Warrants \$398,587.09

- 6 Consider Approval of the 2026-2029 Daikin Climate Control Maintenance Service Agreement. Building Facilities  
*Dan Weber, Assistant County Administrator, Ted Vernon*  
Approved the 2026-2029 Daikin Climate Control Maintenance Service Agreement, as presented.
- 7 Consider Approval of HHS IFS Warrants Dated February 20th, 2026. Health & Human Services  
*Amanda Larson, HHS Director*  
Approved the HHS IFS Warrants dated February 20th, 2026, as presented: \$42,953.93
- 8 Consider Approval of a Contract Renewal with Lutheran Social Services for the Keeping Families Together Program. Health & Human Services  
*Sara Stenseng, Child and Family Services Division Manager*  
Approved a Contract Renewal with Lutheran Social Services for the Keeping Families Together Program, as recommended.
- 9 Consider Approval of the Federal Transportation Grants Technical Assistance and IJA Discretionary Match Grant Agreement & Resolution No. 030326-AD-3275 for Grant Writing Assistance for SP 071-589-003 (TH 10 & CR 11 Interchange). Public Works  
*Andrew Witter, Public Works Department Head*  
Approved the Federal Transportation Grants Technical Assistance and IJA Discretionary Match Agreement No. 1058956 and Resolution No. 030326-AD-3275 with MnDOT for the grant writing funding for the Trunk Highway 10 / CR 11 Intersection Project (SP 071-589-003).
- 10 Consider Approval of and Award to DSC Communications a Bid to Replace the Fire and EMS Countywide Paging System. Sheriff  
*Danielle Gessell*  
Approved and awarded to DSC Communications a bid to replace the Fire and EMS Countywide Paging System.
- 11 Consider and Approve a Joint Powers Agreement (JPA) with Wright County for Temporary Boarding of Inmates at the Wright County Jail. Sheriff  
*Joel Brott, County Sheriff*  
Approved a Joint Powers Agreement (JPA) with Wright County for the temporary boarding of inmates at the Wright County Jail, as presented and recommended.

#### 4. 9:05am Regular Agenda

- 9:05am 1 Receive an Update from Connexus Energy. Administration  
*Brian Burandt*  
Received an update from Connexus Energy.
- 9:29am 2 Receive an Update Regarding the Northland Reliability Project Being Undertaken by Great River Energy and Minnesota Power. Administration  
*Brian Hunker, Project Manager*  
Received an update regarding the Northland Reliability Project.
- 9:40am 3 Consider Possible Modification to Deer Hunting Rifle/Shotgun Regulations. Administration  
*Bruce Messelt, County Administrator*  
Jeremy Hemp, Seth Hubbard, Bruce Cator, Mike Elarious, Dave Anderson, Jerry Shultz, Paul Meyers, Alex McStad, Gary Kiffmeyer, Georgy Kiffmeyer, Von Cornelius, Paul (no last name given) spoke.  
  
Considered possible modification to deer hunting rifle/shotgun regulations.

- 10:52am 4** Receive Public Comment and Consider Resolution No. 030326-AD-3277 to Appoint the Administration  
County Treasurer.  
*Bruce Messelt, County Administrator*  
No one spoke for public comment.
- Felber/Schumacher unanimous to approve Resolution No. 030326-3277 to Appoint the County Treasurer as presented.
- 11:00am 5** Consider Action(s) Relating to Financing of County Jail Renovations and Limited Administration  
Expansion.  
*Bruce Messelt, County Administrator, Joel Brott, County Sheriff*  
Schumacher/Felber unanimous to approve Resolution No. 030326-AD-3274 authorizing reimbursement of certain expenditures from the proceeds of tax-exempt bonds to be issued by the County, as presented.
- Hulse/Felber unanimous to approve Resolution No. 030326-AD-3276 rescinding Resolution No. 021726-AD-3237 and requesting that the State authorize a Local Option Sales Tax of 0.25% for Jail Renovations.
- Schumacher/Gray authorize and direct staff to proceed with solitiation via a Request for Proposals (RFP) for Jail Rennovation Design and Bid/Construction Document Preparation Services.
- 11:12am 6** Discuss Legislative Activities, Reveiw Recommended Updates to County Legislative Administration  
Priorities, and Consider Additional Legislative Representation Support.  
*Bruce Messelt, County Administrator*  
Hulse/Felber unanimous to add Local Option Sales Tax and add defending County contracts with Federal government to State legislature to County's legislative priorities.
- Felber/Gray unanimous to approve a Professional Services Agreement with Capitol Hill and Associates for representation services related to federal contracts.
- 5. 11:18am Announcements and Correspondence**  
Bruce Messelt, County Administrator shared error rates image and the Great River Regional Library's 2025 Annual Report, Xcel Energy's letter regarding Solar 4 Project, a letter from Public Works Assistant Director, David Roedel, regarding recent awards granted to County road projects.
- 6. 11:22am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**  
Commissioner Gray- Haven Township Minnesota Pollution Control Agency (MPCA) meeting, Substance Use Prevention (SUP) coalition, TRICAP, Planning Commission meeting, lunch and learn webinar, nuclear forum in Brainerd, CEC.
- Commissioner Hulse- ISD 728 Community Forum, Sherburne County Fair Board, Emmer and staff visit with Sherburne County HHS staff, National Association of Counties (NACo) Conference, Vernon Cemetery 150 anniversary event upcoming.
- Commissioner Felber- Great River Regional Library (GRRL) finance meeting, GRRL general board meeting, ISD 728 Community Forum, NACo Conference, Orrock township, Waste Management landfill call with MPCA, Midwestern Governor's Association webinar, Mapleton child care building event, Emmer staff call, Association of Minnesota Counties (AMC) Solid Waste working group, police shootings update.
- Commissioner Schumacher- NACo Conference, over 150 contacts with constituents.

Commissioner Danielowski- SUP coalition, NACo meeting, Big Lake City Council meeting, Region 7W meeting, Emmer and staff visit with Sherburne County HHS staff, virtual lunch and learn "Inspiring Public Service" webinar, call with MPCA, call with Emmer staff, Veteran Service Department meet-and-greet meeting, board agenda review, Central Mississippi Regional Partnership (CMRP) agenda review.

**7. 11:38am Adjourn Regular Meeting**

Felber/Gray 4-1 to adjourn regular meeting.

Manual Warrants

|            |        |                      |
|------------|--------|----------------------|
| 02/12/2026 | 313.69 | General Revenue Fund |
|            | 313.69 | Total                |

Commissioners Warrants

|          |              |                                |
|----------|--------------|--------------------------------|
| 02/13/26 | 436,370.56   | General Revenue Fund           |
|          | 463,167.26   | Public Works Fund              |
|          | 799.50       | Law Library Fund               |
|          | 76,016.00    | Solid Waste Fund               |
|          | 58,078.91    | Jail Commissary Fund           |
|          | 88,732.67    | Justice Center Enterprise Fund |
|          | 1,810.03     | Agency Collections             |
|          | 38,052.36    | Payroll Fiduciary Fund         |
|          | 1,163,027.29 | Total                          |

Manual Warrants

|          |           |                    |
|----------|-----------|--------------------|
| 02/13/26 | 16,881.55 | Agency Collections |
|          | 16,881.55 | Total              |

Manual Warrants

|          |            |                      |
|----------|------------|----------------------|
| 02/20/26 | 2,450.70   | General Revenue Fund |
|          | 396,136.39 | Agency Collections   |
|          | 398,587.09 | Total                |

Commissioners Warrants

|          |              |                                |
|----------|--------------|--------------------------------|
| 02/20/26 | 471,338.15   | General Revenue Fund           |
|          | 563,688.13   | Public Works Fund              |
|          | 49.00        | Human Service Fund             |
|          | 2,150.00     | County Ditch Fund              |
|          | 2,813.00     | Solid Waste Fund               |
|          | 16,852.64    | Jail Commissary Fund           |
|          | 15,150.65    | Sherco Regional Rail Authority |
|          | 93,947.76    | Justice Center Enterprise Fund |
|          | 20.00        | Agency Collections             |
|          | 2,334.00     | Taxes & Penalties Fund         |
|          | 21,614.94    | Payroll Fiduciary Fund         |
|          | 1,189,958.27 | Total                          |

HHS IFS Warrants

|          |          |                                         |
|----------|----------|-----------------------------------------|
| 02/20/26 | 7,152.82 | AT & T Mobility                         |
|          | 665.00   | Central MN Mental Health Center         |
|          | 849.00   | Children Youth & Families               |
|          | 1,050.00 | City Of St Cloud                        |
|          | 657.18   | GBR Interpreting & Translation Services |
|          | 1,300.00 | Hamlin/Emma                             |
|          | 7,953.67 | Lutheran Social Service Of Minnesota    |
|          | 325.00   | MFWCAA                                  |
|          | 2,272.27 | Mn Dept Of Human Services - SWIFT       |
|          | 1,250.00 | Pinnacle Printing Inc                   |
|          | 2,450.00 | Rivara LLC                              |
|          | 410.00   | Roth/Kevin                              |
|          | 5,683.50 | Sherburne County Auditor Treasurer      |
|          | 334.23   | Sickler/Matthew                         |
|          | 314.60   | The Bridge World Language Ctr Inc       |

|           |                           |
|-----------|---------------------------|
| 420.00    | Tri-Cap Inc               |
| 6,000.00  | USPS-POC                  |
| 3,866.66  | 31 Payments less than 300 |
| 72,953.93 | Final Total               |

*Raeanne Danielowski*

[Raeanne Danielowski \(Mar 17, 2026 13:58:08 CDT\)](#)

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Raeanne Danielowski, Board Chairperson

**03/17/2026**

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Date

*Bruce Messelt*

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Bruce Messelt, County Administrator

**03/17/2026**

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Date