



Sherburne County Board of Commissioners

April 21, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:03am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:18am County Proclamations, Recognitions & Celebrations

- 9:18am 1** Consider Approval of a Proclamation Declaring May 3rd - 9th, 2026, as Correctional Officers Week in Sherburne County.
Joel Brott, County Sheriff

4. 9:25am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of the Official Minutes from April 7th, 2026, Regular Meeting of the County Board. | Administration |
| 2 | Consider Approval of the Official Minutes from April 7th, 2026 County Board Workshop Meeting. | Administration |
| 3 | Consider Approval of 2025 Carryovers and Designations for the Preparation and Auditor / Treasurer Completion of Official Financial Statements. | |
| 4 | Consider Approval of Working Capital Cash Flow - General Fund. | Auditor / Treasurer |
| 5 | Consider Approval of Commissioner & Manual Warrants Dated March 31st, April 3rd, and April 10th, 2026. | Auditor / Treasurer |
| 6 | Consider Approval of HHS IFS Warrants, Dated April 10th, 2026. | Health & Human Services |
| 7 | Consider Approval of a Grant Agreement between the Minnesota Department of Agriculture - Farmers Market Nutrition Program (FMNP) and Sherburne County. | Health & Human Services |

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| 8 | Consider Approval for an Amendment to Fund 21 to Allow for Costs Attributed Towards the Phase 3 Deconstruction Project at Two Inlets Regional Park. | Planning & Zoning |
| 9 | Consider Approval of an Additional Payment to Houston Engineering for Split Sampling of Groundwater Monitoring Wells at Vonco Big Lake Landfill. | Planning & Zoning |
| 10 | Consider Approval of Resolution No. 042126-AD-3284 Establishing Findings of Fact and Denying request for the Amendment to the Comprehensive Plan - Land Use Map for a 3.5 MW solar farm for Minnesota Municipal Power Agency (Known as Elk River Solar). | Planning & Zoning |
| 11 | Consider Approval of Resolution No. 042126-AD-3282 Establishing Findings of Fact and Denying an Interim Use Permit Application for a 3.5 MW Solar Farm for Minnesota Municipal Power Agency (known as Elk River Solar). | Planning & Zoning |
| 12 | Consider and Authorize Payment in the Amount not to Exceed \$55,500 for the Purchase of a Chevrolet Silverado 1500 as a Replacement Vehicle for the Planning and Zoning Department. | Planning & Zoning |
| 13 | Consider Approval of the Lowest Responsive Bidder for CSAH 5 Reconditioning, SAP 71-605-036. | Public Works |
| 14 | Consider Approval of the Lowest Responsive Bidder for the 2026 Edgeline Striping & Transverse Rumble Strips, SP 071-070-050. | Public Works |
| 15 | Consider Approval of a Professional & Technical Service Agreement for 3-year Parks Mowing Services. | Public Works |
| 16 | Consider Approval of Final Payment for 2023 Grams Parking Lot Improvements (CP Grams2-C). | Public Works |
| 17 | Consider Approval of a Request for Out-of-State Travel & Training for GIS Staff to Attend the ESRI User Conference in San Diego, CA. | Public Works |
| 18 | Consider Approval of a Requested Over-Strength of One (1) Master Control Operator Position. | Sheriff |

5. 9:25am Announcements

- 9:25am 1** Administrator's Report, Correspondence, and Announcements.
Bruce Messelt, County Administrator

6. 9:35am Regular Agenda

- 9:35am 1** Receive a Report on the County Jail and Staff Cafeteria Waste Sort.
Maureen Mossak
- 9:45am 2** Receive a Report on Results from the Split Sampling of Groundwater Monitoring Wells Located at Vonco Big Lake Landfill.
June Volkers
- 9:50am 3** Consider Approval of Resolution No. 042126-AD-3282 Granting a Waiver from Section 4.4 (D) of the Solid Waste Ordinance for Curbside Waste, Inc.
Maureen Mossak
- 9:55am 4** Consider Approval of Resolution No. 042126-AD-3283 Granting Issuance of a Solid Waste License to Curbside Waste, Inc.
Maureen Mossak
- 10:00am 5** Consider Approval of Park Dedication Fund Request from Orrock Township for Eligible Expenses.
Gina Hugo, Parks Director
- 10:05am 6** Consider Approval of a Memorandum Of Understanding (MOU) between The Metropolitan Council, Region 7W Transportation, Wright County, Cities of Albertville, Elk River, Hanover, Otsego & St. Michael to Align with the 2020 Census.
Andrew Witter, Public Works Department Head
- 10:10am 7** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for March 2026

Loraine Rupp, Auditor/Treasurer

- 10:15am 8** Update on and Discussion of State and Federal Legislative Activities and County Legislative Priorities.
Bruce Messelt, County Administrator

7. 10:25am Recess Regular Meeting, Open Ditch Authority

- 10:25am 1** Review and Approve the Ditch Authority Agenda.
Loraine Rupp, Auditor/Treasurer

- 10:27am 2** Receive the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector

8. 10:40am Adjourn Ditch Authority, Reconvene Regular Meeting

9. 10:40am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

April 7, 2026 - April 20, 2026

10. 10:55am Adjourn Regular Meeting

11. 10:55am Open Workshop

- 10:55am 1** Jail Replacement Project Update
Joel Brott, County Sheriff

12. 11:20am Adjourn Workshop, Reconvene Regular Meeting

Upcoming Meetings

May 5, 2026- Sherburne County Board of Commissioners Meeting

May 7, 2026- Sherburne County Economic Development Authority Board Meeting

May 19, 2026- Sherburne County Board of Commissioners Meeting

Future Workshops

Solar Facility Ordinance Review

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning

Discussion Regarding Flying of State Flag