



Sherburne County Board of Commissioners

June 23, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am County Proclamations & Recognitions

- 1** Proclamation - Celebrating America's Semi-Quincentennial (250th) Birthday! Administration

3. 9:07am 2026 Legislative Recap and 2027 Legislative Outlook

- 9:07am 1** Discussion of 2026 State Legislative Activities and County Legislative Priorities and Outlook for 2027.
Bruce Messelt, County Administrator

4. 9:37am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:52am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1** Consider Approval of the Official Minutes from the June 2nd, 2026, Regular Administration
Meeting of the County Board.
- 2** Consider Approval of the Official Minutes from June 2nd, 2026, County Board Administration
Workshop.
- 3** Consider Approval of a Lease Extension with the Sherburne County Soil and Administration
Water Conservation District (SWCD).
- 4** Consider Approval of a MN Lawful Gambling Application for the Big Lake Administration
Firefighters Relief Association.
- 5** Consider Approval of Region 7W's DEED & Minnesota Housing Opportunity Administration
Zone Letter of Support and Application Submittal.
- 6** Consider Approval of Resolution No. 062326-AD-3295 Amending the Eagle Lake Administration
Improvement District (ELID) Establishing Order.

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| 7 | Consider Approval of Commissioner & Manual Warrants Dated May 29th and June 5th, 2026. | Auditor / Treasurer |
| 8 | Consider Approval of Project and Low Bid Award for Central Campus Asphalt Repairs. | Building Facilities |
| 9 | Consider Acceptance of a Department of Children, Youth, and Families (DCYF) Prevention Services Grant to fund 2 Child Protection FTE's, as required by the Minnesota African American Family Preservation and Child Welfare Disproportionality Act (MAAFPCWDA). | Health & Human Services |
| 10 | Consider Approval to Hire up to 9 FTE's to Help Meet the Requirements of the Minnesota African American Family Preservation and Child Welfare Disproportionality Act (MAAFPCWDA). | Health & Human Services |
| 11 | Consider Approval and Renewal of a Grant Project Agreement, Entitled Eliminating Health Disparities Initiative, Between the MN Department of Health and Sherburne County. | Health & Human Services |
| 12 | Consider Approval of May 28th, 2026 HHS OBO Warrants. | Health & Human Services |
| 13 | Consider Approval of June 5th and 18th, 2026, HHS IFS Admin Warrants. | Health & Human Services |
| 14 | Consider Approval of Out-of-State Travel for an HHS Employee to Attend the IT Solution Management for Human Services Professionals Conference in Spokane, WA, September 27th-30th, 2026. | Health & Human Services |
| 15 | Consider Approval of Out-of-State Travel for Two HHS Employees to Attend a Required, Grant-Funded, Behavioral Health Conference in Albuquerque, New Mexico. | Health & Human Services |
| 16 | Consider Approval for Out-Of-State Travel for Two HHS Employees to Attend the National Home Visiting Summit in Baltimore, MD (Grant-Funded). | Health & Human Services |
| 17 | Consider Approval of a Cooperative Agreement with City of Big Lake for Environmental Review. | Planning & Zoning |
| 18 | Consider Approval of Bylaws Amendment Recommendation for the Parks and Trails Advisory Committee. | Public Works |
| 19 | Consider Approval of a Grade Crossing Construction Maintenance and Easement Agreement with BNSF for County Road (CR) 44. | Public Works |
| 20 | Consider Approval of Lowest Responsive Bidder for County Road 93 Reconditioning (CP 71-693-017). | Public Works |
| 21 | Consider Approval of the Lowest Responsive Bidder for the CSAH 4 & CSAH 11 Roundabout (SP 071-070-048). | Public Works |
| 22 | Consider Approval of an Agreement for Professional and Technical Services between Sherburne County and HCM Architects. | Sheriff |
| 23 | Consider Approval of Out-of-State Travel for Sheriff's Office/Jail Employees to Attend the 2026 ProPhoenix National User's Conference. | Sheriff |
| 24 | Consider Approval of a Requested Temporary Over-Strength of Two (2) Patrol Deputy Positions. | Sheriff |

6. 9:53am Announcements, Correspondence, and Communications

- 9:53am 1** Receive Updates, Correspondence, and Announcements from the County Administrator.
Bruce Messelt, County Administrator

7. 9:55am Regular Agenda

- 9:55am 1** Consider Approval of an Amendment to the Sherburne County Zoning Ordinance to Add Veterinary Clinic as an Interim Use-Ashley Anderson Nokk.
Lynn Waytashek, Planning & Zoning Administrator

- 10:00am 2** Consider a Request to Amend the Sherburne County Comprehensive Land Use Map from Agricultural Residential to Energy Production - Private Solar Field.
Lynn Waytashek, Planning & Zoning Administrator
- 10:05am 3** Consider Approval of an Interim Use Permit for Solar Farm - Cedar Creek Energy.
Lynn Waytashek, Planning & Zoning Administrator
- 10:10am 4** Consider Approval of a Rezoning Request from Agricultural to Commercial - Anthony & Gina Forcier.
Lynn Waytashek, Planning & Zoning Administrator
- 10:15am 5** Consider Approval of an Interim Use Permit for Business Selling Vehicles, Boats and Farm Implements - TNG Equipment.
Lynn Waytashek, Planning & Zoning Administrator
- 10:20am 6** Consider Approval of an Interim Use Permit for Asphalt & Concrete Mixing Plant, Portable - Knife River Corporation.
Lynn Waytashek, Planning & Zoning Administrator
- 10:25am 7** Consider Approval for Out of State Travel for Chad Hunt to Compete in the National Plow Driving Skills Competition (Non Levy-Funded).
Andrew Witter, Public Works Department Head
- 10:30am 8** Consider Approval of the Public Works Department's Survey Section Reorganization
Andrew Witter, Public Works Department Head
- 10:40am 9** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report.
Loraine Rupp, Auditor & Treasurer
- 10:45am 10** Consider Approval of a Joint Powers Agreement with the Minnesota Department of Corrections for Prosecution Costs.
Dawn Nyhus, Sherburne County Attorney
- 8. 10:50am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(June 3, 2026 - June 22, 2026)
- 9. 11:05am Adjourn Regular Meeting, Break**
- 10. 11:20am Reconvene, Open Ditch Authority**
- 11:20am 1** Approve Ditch Authority Agenda.
Mike Lindenau, County Ditch Inspector
- 11:21am 2** Consider Approval of Petition to Place a Culvert/Bridge in County Ditch 13 for a Private Crossing.
Loraine Rupp, Auditor & Treasurer
- 11:26am 3** Consider Approval of an Engagement Agreement for Petition for Partial Abandonment and Re-alignment of Sherburne County Ditch 1
Dawn Nyhus, Sherburne County Attorney
- 11:31am 4** Consider Acceptance of the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector
- 11. 11:45am Adjourn Ditch Authority, Break**
- 12. 11:55am Reconvene, Open Workshop**
- 11:55am 1** Update on and Discussion Regarding Solar Power Production Facilities and Decommissioning Requirements.
Lynn Waytashek, Planning & Zoning Administrator
- 12:10pm 2** Receive an Update from the Sherburne County Cannabis Committee.
Jennifer Pim, Assistant County Attorney III
- 12:30pm 3** Discuss Upcoming Separation of Auditor and Treasurer Positions and Functions.
Bruce Messelt, County Administrator

13. 12:45pm Adjourn Workshop

Upcoming Meetings

July 14, 2026, County Board Meeting, 9:00am, County Board Room

July 14, 2026, Budget Workshop, TBD, County Board Room

July 15, 2026, Budget Workshop, TBD, County Board Room

July 17-21, 2026, NACo Annual Conference, New Orleans, LA

Future Workshops

Solar Facility Ordinance Review

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning

Discussion Regarding Flying of State Flag