



Sherburne County Board of Commissioners

July 14, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. County Proclamations & Recognitions

- 1** Consider a Proclamation Designating July 19th - 25th, 2026, as Sherburne County Pretrial, Probation, and Parole Supervision Week. Community Corrections

3. 9:03am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 9:18am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1** Consider Approval of the Official Minutes from June 23rd, 2026 Regular Meeting of the County Board. Administration
- 2** Consider Approval of the Official Minutes from June 23rd, 2026, County Board Workshop. Administration
- 3** Preservation of Rights to Join Multi-District Litigation for Potential Cost Recovery from PFAS Contamination. Administration
- 4** Consider Approval of 2026 - 2027 Liquor License Renewals. Auditor / Treasurer
- 5** Consider Approval of Commissioner & Manual Warrants dated June 12th, 18th, 24th, 26th, & 30th, and July 2nd & 6th, 2026. Auditor / Treasurer
- 6** Consider Approval of the Official Minutes from Sherburne County Board of Appeal and Equalization, held June 16th, 2026, and Authorize Execution of the Same. Auditor / Treasurer
- 7** Consider Approval and Acceptance of the Office of Justice Programs 2026-2028 Crisis Response Grant Award in the amount of \$292,356.79. Health & Human Services
- 8** Consider Approval of June 30th, 2026, HHS OBO Warrants. Health & Human Services

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| 9 | Consider Approval of a Memorandum of Understanding (MOU) Regarding Wage Adjustments. | Human Resources |
| 10 | Consider Approval of Resolution No. 071426-AD-3300, Amending Resolution No. 062326-AD-3298, Establishing Finding of Fact and Approving an Interim Use Permit for a 2.475 MW Solar Farm for Cedar Creek Energy. | Planning & Zoning |
| 11 | Consider Approval of Out-of-State Travel for GIS and Zoning Staff to Attend the November 2026 ESRI Planning Directors Summit in Chicago, IL. | Public Works |
| 12 | Consider Approval of County Engineer Attendance at the 2026 Transportation Alliance Conference in Washington, DC, September 22–25, 2026. | Public Works |
| 13 | Consider Approval of the BNSF Crossing Surface Agreement on County State Aid Highway 8 (15th Avenue SE) in St. Cloud. | Public Works |
| 14 | Approve Douglas-Kerr Underground, LLC as the Lowest Responsive Bidder for the CSAH 4 & CR 46 Roundabout, SP 071-07-047. | Public Works |
| 15 | Consider Approval of Out-of-State Travel Request for Three (3) Sheriff/Jail Employees to Attend the American Correctional Association Conference. | Sheriff |
| 16 | Consider Approval for Out-of-State Travel for Two (2) Sheriff's Office Employees Sheriff to Inspect the Purchased 2.H-GAC - Ambulance, EMS and Special Services Vehicle. | Sheriff |
| 17 | Consider Approval of an Amended Agreement for Janitorial Services with Carefree Cleaning. | Administration |

5. **9:20am Announcements**

6. **9:30am Regular Agenda**

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| 9:30am | 1 | Consider Approval of Resolution No. 071426-AD-3299 to Acquire Property for the County State Aid Highway 23 Improvement Project.
<i>David Roedel, Assistant Public Works Director</i> |
| 9:35am | 2 | Consider Approval of a Memorandum of Understanding with Rethos for Deconstruction of a Building at Two Inlets at Bdé Heháka - Omashkooz Zaaga'igaans Regional Park.
<i>Gina Hugo, Parks Director</i> |
| 9:40am | 3 | Consider Approval of a Conditional Use Permit for Personal Storage Structure - Michael Whitelaw.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |
| 9:45am | 4 | Consider Approval of an Amendment to the Sherburne County Zoning Ordinance to add Veterinary Clinic as an Interim Use - Ashley Anderson Nokk.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |
| 10:00am | 5 | Consider Approval for the Adoption of the Sherburne County Zoning Ordinance - ORD 292.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |
| 10:10am | 6 | Consider Approval for the Adoption of the Official Sherburne County Zoning Map - ORD 298.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |
| 10:15am | 7 | Consider Approval for the Adoption of the Sherburne County Subdivision Ordinance - ORD 297.
<i>Lynn Waytashek, Planning & Zoning Administrator</i> |
| 10:20am | 8 | Consider Acknowledging the Retirement of the Planning and Zoning Administrator, Interim Reorganization of the Planning and Zoning Department, and Appointment of a Planning and Zoning Administrator.
<i>Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator</i> |
| 10:30am | 9 | Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for June 2026.
<i>Brenda Davis</i> |

7. **10:35am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

June 23 - July 13, 2026

8. 10:45am Recess Regular Meeting, Open Closed Session

10:45am 1 Convene Closed Session for Review and Discussion of Union/Labor Negotiations and Strategies (M.S. 13D.03).

Tammy Bigelow

9. 11:10am Close Closed Session, Reconvene Regular Meeting

10. 11:10am Adjourn Regular Meeting, Open Workshop

11:10am 1 2026 Sherburne County Departments' Budget Workshop Session Meeting.

Dan Weber, Assistant County Administrator, Bruce Messelt, County Administrator, Department Directors

11. 4:00pm Adjourn Workshop

Upcoming Meetings

July 15, 2026, Budget Workshop, 9:00am, County Board Room

July 17-21, 2026, NACo Annual Conference, New Orleans, LA

August 4, 2026, County Board Meeting, 9:00am, County Board Room

August 6, 2026, County EDA Meeting, 8:00am, County Board Room

August 18, 2026, County Board Meeting, 9:00am, County Board Room

Future Workshops

Solar Facility Ordinance Review

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning

Discussion Regarding Flying of State Flag