



Sherburne County Board of Commissioners

June 23, 2026 - County Board Meeting Minutes

1. 9:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on June 23, 2026, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 9:00am.

- 1 Moment of Silence and Pledge of Allegiance.
- 2 Approval of Regular Meeting Proposed Agenda.
Felber/Hulse were unanimous were approve the Regular Meeting Agenda as presented.

2. 9:02am County Proclamations & Recognitions

- 1 Proclamation - Celebrating America's Semi-Quincentennial (250th) Administration
Birthday!
Bruce Messelt, County Administrator
Felber/Hulse were unanimous to approve a Proclamation designating the week of June 29th - July 4th as "Celebrate America" Week in Sherburne County as read by Administrator Messelt. (On file.)

3. 9:02am 2026 Legislative Recap and 2027 Legislative Outlook

- 1 Discussion of 2026 State Legislative Activities and County Legislative Administration
Priorities and Outlook for 2027.
Bruce Messelt, County Administrator
Discussed State and Federal Legislative Activities and County Legislative Priorities and Outlook for 2027. Representative Shane Mekeland, Senator Andrew Mathews, Senator Eric Lucero and Representative Bryan Lawrence were present.

7. 9:47am Regular Agenda

- 7 Out of State Travel for Chad Hunt to Compete in the National Plow Public Works
Driving Skills Competition (Non-Levy Funded).
Andrew Witter, Public Works Department Head
Hulse/Felber were unanimous to authorize out of state travel for Chad Hunt to compete in the National Plow Driving Skills Competition, as recommended and paid for by MN Local Technical Assistance Program.

4. 9:51am Open Forum

Dennis Lietha, Marsha Zitten, Gary Tonsagor, Pam Preiss, Sheileen Sabry, Carol Zimmerman spoke.

5. 10:12am Consent Agenda

Felber/Hulse were unanimous to approve the Consent Agenda as presented.

- 1 Official Minutes from the June 2nd, 2026, Regular Meeting of the Administration
County Board.
Keisha Broderick, Executive Assistant
Approved the Official Minutes from the June 2nd, 2026, Regular Meeting of the County Board, as presented.
- 2 Minutes from June 2nd, 2026, County Board Workshop. Administration
Keisha Broderick, Executive Assistant
Approved the Official Minutes from the June 2nd, 2026, County Board Workshop, as presented.

- 3 Lease Extension with the Sherburne County Soil and Water Conservation District (SWCD). Administration
Dan Weber, Assistant County Administrator
Approved a lease extension with the Sherburne County Soil and Water Conservation District (SWCD) for space at the Jackson Street Facility, effective January 1st, 2027, through December 31st, 2028, as defined within the Lease Agreement at an annual cost of \$31,210.00. (On file.)
- 4 MN Lawful Gambling Application for the Big Lake Firefighters Relief Association. Administration
Bruce Messelt, County Administrator
Approve an application for a MN Lawful Gambling Exempt Permit for the City of Big Lake Firefighters Relief Association, to be used for a Raffle to be held on October 10th, 2026, at the Big Lake Fire Department, located at 20243 County Road 43, in Big Lake (Big Lake Township).
- 5 Region 7W's DEED & Minnesota Housing Opportunity Zone Letter of Support and Application Submittal. Administration
Brian Fleming, Economic Development Coordinator, Dan Weber, Assistant County Administrator
Approved Region 7W's DEED & Minnesota Housing Opportunity Zone letter of support and application submittal.
- 6 Resolution No. 062326-AD-3295 Amending the Eagle Lake Improvement District (ELID) Establishing Order. Administration
Dan Weber, Assistant County Administrator
Approved Resolution No. 062326-AD-3295 amending Section #6 of the Order Establishing the Eagle Lake Improvement District, which contains language specifying the number of Board of Director members. (On file.)
- 7 Commissioner & Manual Warrants Dated May 29th and June 5th, 2026. Auditor / Treasurer
Loraine Rupp, Auditor & Treasurer
Commissioner & Manual Warrants Dated May 29th and June 5th, 2026, as presented.

May 29 2026, Commissioner Warrants \$2,025,741.14
May 29 2026, Manual Warrants \$18,706,858.06
June 5 2026, Commissioner Warrants \$2,208,872.84
June 5 2026, Manual Warrants \$18,487,259.76
- 8 Project and Low Bid Award for Central Campus Asphalt Repairs. Building Facilities
Ted Vernon, Building Facilities Project Manager
Approved Pavement Resources as the low bidder for the Central Campus asphalt repairs at a cost not to exceed \$83,000.
- 9 Department of Children, Youth, and Families (DCYF) Prevention Services Health & Human Services Grant to fund 2 Child Protection FTE's, as required by the Minnesota African American Family Preservation and Child Welfare Disproportionality Act (MAAFPCWDA).
Amanda Larson, HHS Director
Accepted a Department of Children, Youth, and Families (DCYF) Prevention Services Grant in the amount of \$772,145 to fund 2 Child Protection FTE's for the timeframe of July 1st, 2026, to July 30th, 2028, to address unfunded State of Minnesota mandates relating to the Minnesota's Family First Prevention Services Act (FFPSA) and the Minnesota African American Family Preservation and Child Welfare Disproportionality Act (MAAFPCWDA).

- 10** Hire up to 9 FTE's to Help Meet the Requirements of the Minnesota African American Family Preservation and Child Welfare Disproportionality Act (MAAFPCWDA). Health & Human Services
Amanda Larson, HHS Director
 Approved the recruitment and hiring of up to 9 FTE's to help meet the requirements of the Minnesota African American Family Preservation and Child Welfare Disproportionality Act (MAAFPCWDA).
- 11** Grant Project Agreement, Entitled Eliminating Health Disparities Initiative, Between the MN Department of Health and Sherburne County. Health & Human Services
Nicole Ruhoff, CHS Administrator
 Approved the renewal of a Grant Project Agreement, entitled Eliminating Health Disparities Initiative, between the MN Department of Health and Sheburne County, for the time period of June 30th, 2026 through June 29th, 2031, with annual allocations determined by a fee for service formula. (On file.)
- 12** May 28th, 2026 HHS OBO Warrants. Health & Human Services
Amanda Larson, HHS Director
 Approved the May 28th, 2026, HHS OBO Warrants, as follows.
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| May 28th, 2026 | HHS OBO Warrants | \$8,812.74 |
| May 28th, 2026 | HHS OBO Warrants | \$13,104.75 |
- 13** June 5th and 18th, 2026, HHS IFS Admin Warrants. Health & Human Services
Amanda Larson, HHS Director
 Approved June 5th and 18th, 2026, HHS IFS Admin Warrants, as presented.
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| June 5, 2026 | HHS IFS Admin Warrants | \$48,114.87 |
| June 18, 2026 | HHS IFS Admin Warrants | \$52,380.12 |
- 14** Out-of-State Travel for an HHS Employee to Attend the IT Solution Management for Human Services Professionals Conference in Spokane, WA, September 27th-30th, 2026. Health & Human Services
Amanda Larson, HHS Director
 Approved Out-of-State Travel for an HHS Employee to Attend the IT Solution Management for Human Services Professionals Conference in Spokane, WA, September 27th-30th, 2026 with an estimated cost of \$2,000 with 50% to be paid by the Federal IM Reimbursement.
- 15** Out-of-State Travel for Two HHS Employees to Attend a Required, Grant-Funded, Behavioral Health Conference in Albuquerque, New Mexico. Health & Human Services
Nicole Ruhoff, CHS Administrator
 Approved Out-of-State Travel for two HHS Employees to attend a grant-funded Behavioral Health Conference in Albuquerque, New Mexico, September 9 to 11 to fulfill grant requirements for the Promising Practices Home Visiting Grant.
- 16** Out-Of-State Travel for Two HHS Employees to Attend the National Home Visiting Summit in Baltimore, MD (Grant-Funded). Health & Human Services
Nicole Ruhoff, CHS Administrator
 Approved Out-Of-State Travel for 2 HHS staff to attend the National Home Visiting Summit September 28-30, 2026 in Baltimore, MD (Grant-Funded).
- 17** Cooperative Agreement with City of Big Lake for Environmental Review. Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Approved a Cooperative Agreement between the City of Big Lake and the County for the City to be designated the Responsible Governmental Authority (RGA) for conduct of an Environmental Assessment Worksheet required for a proposed business in an area that is proposed to be annexed into the City. (On file.)

- 18 Bylaws Amendment Recommendation for the Parks and Trails Advisory Committee. Public Works

Gina Hugo, Parks Director

Approved the proposed amendments to the Parks and Trails Advisory Committee Bylaws, as recommended by the Committee. (On file.)

- 19 Grade Crossing Construction Maintenance and Easement Agreement with BNSF for County Road (CR) 44. Public Works

David Roedel, Assistant Public Works Director

Approved a Grade Crossing Construction Maintenance and Easement Agreement with BNSF for County Road (CR) 44, located in the City of Elk River. The County's estimated share of the crossing reconstruction is \$402,674 for the rail crossing and \$25,250 for the easement. Total of \$427,924. (On file.)

- 20 Lowest Responsive Bidder for County Road 93 Reconditioning (CP 71-693-017). Public Works

Andrew Witter, Public Works Department Head

Approved the lowest responsive bidder, Capital Paving with a low bid of \$821,741.88, for the reconditioning of County Road 93 from CSAH 4 to CSAH 16 in 2026; so denoted as Project No. CP 71-693-017.

- 21 Lowest Responsive Bidder for the CSAH 4 & CSAH 11 Roundabout (SP 071-070-048). Public Works

Andrew Witter, Public Works Department Head

Approved the lowest responsive bidder, New Look Contracting Inc. with a bid of \$2,118,198.75, for the Roundabout at the CSAH 4 and CSAH 11 intersection in 2026; so denoted as Project No. SP 071-070-048.

- 22 Agreement for Professional and Technical Services between Sherburne County and HCM Architects. Sheriff

Joel Brott, County Sheriff, Bruce Messelt, County Administrator

Approved an Agreement for Professional and Technical Services with HCM Architects to provide architectural planning and design services in connection with the construction of the Sherburne County Household Hazardous Waste Facility, Public Works Storage Building, and Integrated Waste and Logistics Hub. HCM Architects will be compensated \$84,370, plus mileage and printing reimbursement. The term of this agreement shall commence on June 23, 2026 and terminate on the day that all obligations have been fulfilled and all deliverables have been approved by the County. (On file.)

- 23 Out-of-State Travel for Sheriff's Office/Jail Employees to Attend the 2026 ProPhoenix National User's Conference. Sheriff

Joel Brott, County Sheriff

Approved out-of-state travel for four (4) Sheriff's Office/Jail employees to attend the 2026 ProPhoenix National User's Conference in Wisconsin Dells, WI, from September 28 - October 1, 2026, at an estimated cost of \$6,100 for conference registration fee and necessary lodging and travel expenses.

- 24 Requested Temporary Over-Strength of Two (2) Patrol Deputy Positions. Sheriff

Joel Brott, County Sheriff

Approved a temporary over-strength of two (2) Patrol Deputy positions, as requested by the Sheriff's Office.

6. 10:12am Announcements, Correspondence, and Communications

10:12am 1 Updates, Correspondence, and Announcements from the County Administration
Administrator.

Bruce Messelt, County Administrator

County Administrator Bruce Messelt informed the Board that Notice of a Special Meeting had been posted regarding the Townhall for Options, Inc. and that there would not be any County staff attending the Annual NACo conference this July.

7. 10:13am Regular Agenda

10:13am 1 Amendment to the Sherburne County Zoning Ordinance to Add Veterinary Clinic as an Interim Use-Ashley Anderson Nokk. Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Schumacher/Hulse were unanimous, with Commissioner Felber abstaining, to table and have the item returned to staff with recommended language added, 10 acres for large animals and 50 feet setback from property line, for final Board consideration to an amendment to the Sherburne County Zoning Ordinance to add Veterinary Clinic as an Interim Use by amending the Sherburne County Zoning Ordinance: Sec 7; Subd 4, Sec 8; Subd 4, Sec 9; Subd 4, Sec 10; Subd 3, Sec 11; Subd 3 and Sec 16.2; Subd 4 to add Veterinary Clinic as an Interim Use, as recommended by the Planning Commission.

10:23am 2 Amend the Sherburne County Comprehensive Land Use Map from Agricultural Residential to Energy Production - Private Solar Field. Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Felber/Schumacher were unanimous to approve a requested Amendment to the Sherburne County Comprehensive Land-Use Map from Agricultural to Energy Production - Private Solar Field for PID 45-00032-2100; Legal Desc: E 1-2 OF NW 1-4 EX DOC NOS 294552 & 294548 & EX Plat of Forest Haven and plat of Forest Haven Second Addition Section 32, Twp 35, Rge 28, Santiago Twp; with a total acreage of 43.22 acres in the Agricultural District.

10:32am 3 Interim Use Permit for Solar Farm - Cedar Creek Energy. Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Board considered recommendations of Planning Commission at the Public Hearing for PID 45-00032-2100; Legal Desc: E 1-2 OF NW 1-4 EX DOC NOS 294552 & 294548 & EX Plat of Forest Haven and plat of Forest Haven Second Addition Section 32, Twp 35, Rge 28, Santiago Twp; with a total acreage 43.22 acres located in the Agricultural District, as well as proposed findings and recommendations prepared by staff. Hulse/Felber were unanimous to approve as recommended by staff an Interim Use Permit for Solar Farm, with the Findings of Fact as listed in the background justification and Resolution No. 062326-AD-3298 and the 22 conditions listed by the staff with the changes made to condition #15.

Conditions:

1. Applicant must adhere to the Wetland Replacement Plan Permit #25-1916 (Packet Attachment K) including the purchase of wetland replacement credits established in this permit.
2. No disturbance of any grass/vegetation is allowed in the buffer zone of County Ditch #19 which is measured 16.5ft from the top or crown of the bank.
3. Building permit required for any structure if over 200 sq ft in size.

4. Building permit required for installation of solar panels with engineered plans submitted. Plans must match approved IUP plans. Building permit must be applied for within one (1) year of IUP approval.
5. The applicant must follow MN DNR guidance for avoidance measures for Blanding turtles.
6. If the fence around the perimeter of the facility exceeds 7 ft in height it will require a building permit with engineered plans. A 7 ft high chain-link fence will be constructed.
7. A Stormwater Erosion Control permit will be required from the County Zoning Dept prior to any grading on the property and prior to a building permit being issued.
8. Must obtain an NPDES permit from the MPCA and provide a copy to the County Zoning Dept prior to commencing construction.
9. Property owner shall ensure that MPCA day & nighttime noise standards are not exceeded at any time.
10. Operational hours allowed during construction of the facility are Monday through Thursday 6AM - 4PM.
11. Decommissioning of solar panels and related facilities must occur in the event the IUP expires or is terminated, and/or the solar panels are not in use for twelve (12) consecutive months. Must follow the Decommissioning Plan (Packet Attachment L1-L8).
12. Prior to issuance of a building permit for the project, the applicant shall provide financial security in the amount of \$100,000 per MW, in favor of Sherburne County, to guarantee compliance with the decommissioning plan, site restoration and other terms of this Permit upon project termination or termination of this Permit. The financial security shall be in a form acceptable to the County and, at a minimum, shall consist of a cash escrow to be deposited with the County in an amount no less than 50% of the total required financial security, with an initial deposit of 25% of the total amount deposited prior to issuance of the building permit and eight and one-third percent (8 1/3%) of the total amount deposited annually for three years on or before the anniversary of the issuance of the building permit. The remaining amount of the total financial security shall be provided by way of an irrevocable letter of credit, which shall be in a form acceptable to the County Attorney's Office and provided prior to the issuance of a building permit, and shall meet the following minimum standards (additional standards may be required): the irrevocable letter of credit shall be issued by a federally chartered or State of Minnesota chartered banking institution with an branch office located within Sherburne County; shall be issued in the name of the County of Sherburne; shall be issued in an initial amount no less than 75% of the total financial security required by this Permit; shall permit the County to draw on the funds upon demand based on the County's determination of non-compliance with the terms of this Permit; shall be for an initial term to be established and shall automatically renew for additional terms unless the bank gives the County at least 60 day written notice of an intent to terminate the credit at the end of a term; shall permit the County to draw upon the letter of credit for the full amount in the event a replacement letter of credit acceptable to the County is not issued at least 30 days prior to the expiration of the existing letter of credit; and shall provide that the letter of credit may not be amended without the written permission of the County.
13. No activities may occur onsite until applicant submits a signed interconnection agreement as required in Section 17, Subd 17 (1A) of the ordinance and proof that the scope of the project is permitted by the Minnesota Public Utilities Commission if applicable.
14. The site will be revegetated with a low growth & low maintenance native pollinator friendly seed mix not exceeding 24 inches in height.
15. Must install 6-foot-tall Eastern Red Cedar trees along road right-of-way for CSAH 16 and 59th St of the solar farm as shown on site plan (Packet Attachment E). However, trees will not need to be planted on the east side of the solar farm since there are existing trees. The trees must be planted staggered in two (2) rows, in each row the trees may be planted no more than 16 feet apart. All planted trees on the property must be maintained and watered as necessary for the duration of the permit. Any dead trees must be replaced on a yearly basis. On the west boundary

of the solar farm two (2) rows of trees will be planted one with Black Hills Spruce and one with Gray Dogwood, planted no more than 16 ft apart.

16. This IUP is to be valid for 43 years until December 31, 2069. This IUP is valid for CEPDG 2024 LLC and Rosalie & Lee Peterson -Trustees.

17. Decommissioning of project shall involve removal of all project components, including without limitation, solar panels, panel trackers, anchors, supports, mounts, inverters, underground electrical components including underground conduit housing, all underground footings & posts.

18. Signage and emergency contact numbers must be posted at the driveway access to the property.

19. The findings in Section 18, Subd 6, Item 4 of the Zoning Ordinance have been made.

20. The applicant shall allow the County to inspect the property during normal business hours.

21. The applicant shall comply with all federal, state, and local laws and regulations.

22. The applicant shall inspect and repair within 30 days of identified or notice of disrepair. Any repairs that will exceed 30 days, shall be requested in writing and approved by the Zoning Administrator.

10:34am 4

Rezoning Request from Agricultural to Commercial - Anthony & Gina Forcier Planning & Zoning

Lynn Waytashek, Planning & Zoning Administrator

Felber/Schumacher were unanimous to approve the Rezoning of 10 acres from Agricultural to Commercial as recommended by the Planning Advisory Commission and with the recommended Findings, for Property Address: 4286 42nd St SE, St Cloud; PID #25-00021-1405 & #25-00021-1410; Legal Desc: All that part of the South half (full legal on file); Sec 21, Twp 35, Rge 30; located in Haven Township; with 10 acres in the Agricultural District.

Findings:

A. Is the proposed rezoning consistent with the Comprehensive Plan?

Yes. The Comprehensive Land Use Map has this parcel identified as business and industry.

B. Is the current use of the property a permitted use within the proposed zoning district, or will the rezoning create a non-conforming use?

Yes, the current use of the property is to support Gopher State Expositions. With the rezone the use of the property will be consistent with the proposal of commercial zoning.

C. Will permitted uses within the proposed zoning district be injurious to health or interfere with the comfortable enjoyment of life or property within the vicinity?

No, neighboring lands are currently zoned Agricultural or Industrial.

D. How will public services (e.g. transportation, schools, parks, and police/fire) be impacted by the proposed rezoning? Will permitted uses within the proposed zoning district adversely impact or overburden existing public service capacity?

No, the change in zoning is not expected to have a significant impact on existing public services.

E. Is the proposed rezoning located in an area that has the potential to adversely impact natural resources such as surface water, groundwater, or wetlands, or sites identified for rare biological species habitat?

The proposed use of will not adversely impact natural resources. Any future development of the property will require permits from Sherburne County Planning and Zoning and all development must comply with all zoning, subdivision, and stormwater regulations.

F. Does the proposed rezoning have the potential to impact ecologically sensitive or historically significant areas?

The proposed rezone will not have any impact on an ecologically sensitive area and it is unknown at this time if there is any historically significant areas on this land.

G. Does the property have sufficient size and physical characteristics to permit a reasonable use under the current zoning district?

Yes. There are two 5-acre parcels and any future development of this parcel will require permits from Sherburne County and will be required to comply with all zoning and subdivision regulations. H. Any other factors that may be relevant to determining whether the proposed rezoning is appropriate?

This property has been used to support the commercial business Gopher State Expositions since the 1970, this rezone better reflects the historic use of these parcels.

10:35am 5

Interim Use Permit for Business Selling Vehicles, Boats and Farm Planning & Zoning Implements - TNG Equipment.

Lynn Waytashek, Planning & Zoning Administrator

Hulse/Gray were unanimous to approve an Interim Use Permit for Business Selling Vehicles, Boats and Farm Implements, with the following (11) Conditions and Findings of Fact, for Property Address: 4286 42nd St SE, St Cloud; PID #25-00021-1410; Legal Desc: All that part of the South half (full legal on file); Sec 21, Twp 35, Rge 30; Haven Township; with 5 acres in the Agricultural District.

Conditions:

1. The occupant shall maintain a Dealers' License from the MN Dept. of Public Safety and comply with all license requirements.
2. This IUP is issued to Gina and Tony Forcier are the proposed owner and operators of TNG Equipment Sales LLC.
3. Vehicles for sale or stored on the property shall be limited to passenger vehicles, trucks and trailers.
4. There shall be a maximum of 10 vehicles for sale/stored on the property by the dealership. Vehicles awaiting repair off-site, must be kept in an orderly manner away from public view.
5. Any solid or liquid waste must be handled and disposed of according to any applicable County or State regulations. If a hazardous waste license is required by the MPCA, a copy of the license shall be provided to the County upon request.
6. Adequate off-street parking shall be available for business use. At a minimum, 1 parking stall shall be provided per 250 sq. ft. of office space floor area per; and 10 parking stalls shall be assigned to the dealership per MN Statute 168.27, Subd 10. Each stall shall be 9' X 18' and signed for dealership parking.
7. No vehicle shall be parked within the 10' parking/driveway setback from the property line.
8. The business shall comply with the Zoning Ordinance regarding signs. One free standing sign (maximum 164 sq. ft.), and one wall sign is permitted (maximum 1 sq. ft. of sign area for each linear foot of building frontage up to a maximum of 128 sq. ft).
9. Hours of operation to be Monday through Friday 10:00 AM - 4:00 PM and Saturday by appointment only.
10. The applicant shall allow the County to inspect the property during normal business hours.
11. The applicant shall comply with all federal, state, and local laws and regulations.

Findings

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Yes, the proposed use will not be injurious and won't diminish and impair values within the immediate area. The eastern side of this property abuts US Hwy 10 and BNSF Railroad tracks and there are farm fields to the west, north and south.

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Yes, the proposed use will be the selling of used vehicles. It will not impede the normal and orderly

development. This property has historically been used for commercial/industrial uses for many years.

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Yes, there is no proposal to change existing conditions on the property. No concerns or issues have been raised related to drainage.

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Yes, the applicant has sufficient parking space to accommodate the proposed use.

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Yes, it will not cause offensive odor, fumes, dust, noise and vibration to the immediate area. The maximum of 10 vehicles will be displayed for sale. There have been no complaints related to the historic use of this property.

10:36am 6

Interim Use Permit for Asphalt & Concrete Mixing Plant, Portable - Knife Planning & Zoning River Corporation.

Lynn Waytashek, Planning & Zoning Administrator

Schumacher/Felber were unanimous to approve an Interim Use Permit for Asphalt & Concrete Mixing Plant, Portable, with the following (6) Conditions and Findings of Fact, for Property Address: 23107 US Highway 169 NW, Elk River; PID # 30-00034-4400; Legal Des: Exhibit A: The S 1-2 of the SE 1-4 (full legal on file); Sec 34, Twp 34, Rge 26; in Livonia Township; with 69.10 acres in the General Rural District.

Conditions:

1. This IUP is for a portable concrete ready-mix plant in accordance with the Description of Activities (Packet Attachment B) valid for 5-years (June 16, 2031). An asphalt plant is not part of this IUP.
2. Hours of operation are 6:00 AM and 12:01 AM, Monday through Saturday. The operating hours for concrete batching ready mix plant are 5:00 AM to 12:01 AM Monday through Saturday. The maintenance hours for ready mix are 24 hours a day Monday to Saturday.
3. Must follow site plan (Packet Attachment C).
4. The dust mitigation will include the use of calcium chloride on haul roads and watering per practical application. Repeat application may be necessary during extreme dry conditions.
5. All Federal, State and local air, water and noise standards must be met. All necessary Federal, State and local permits shall be obtained by the operator.
6. The IUP holder and/or property owner shall permit the County to inspect the property during normal working hours

Findings

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Yes, a portable concrete mixing plant is a permitted use with the proper permits from the County. The conditions established under this interim use permit should mitigate injurious impact on properties in the immediate vicinity.

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Yes, there have been no complaints to the Zoning Office related to the current gravel mine. There are four (4) active gravel mines and a landfill in the immediate vicinity.

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Yes, the main access point is off of Highway 169, which also houses the security gate at the entrance to prohibit access when the mine is closed and the posted signage with emergency contact information.

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Yes, the property is large enough to accommodate the operation, equipment and employee vehicles while the mine is in operation. Access to the portable mixing plant is from US Highway 169 and there is adequate off-street parking for trucks entering this property.

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Yes, the facility uses calcium chloride and water for dust control, with applications needed along both the site access area and in the mine loading areas. Site activities are conducted to be in accordance with MN Noise Standards (outlined in MN Rule 7030.0040). Knife River has not received any complaints related to noise or dust from mine operations. The ready-mix plant will have a bag house to manage dust from the production of ready-mix concrete. The remaining practices of the existing dust management plan will continue to be implemented.

10:37am 8 Public Works Department's Survey Section Reorganization Public Works
Andrew Witter, Public Works Department Head
Hulse/Felber were unanimous to approve reorganization of the Public Works Department's Survey Section, as recommended.

10:45am 9 Auditor-Treasurer's Monthly Report. Auditor / Treasurer
Loraine Rupp, Auditor & Treasurer
Received, reviewed, and Felber/Gray were unanimous to accept the Auditor-Treasurer's Monthly Report for May 2026 as presented by County Auditor Loraine Rupp.

10:50am 10 Joint Powers Agreement with the Minnesota Department of Corrections for Prosecution Costs. Attorney
Dawn Nyhus, Sherburne County Attorney
Hulse/Felber were unanimous to approve a Joint Powers Agreement with the Minnesota Department of Corrections for the calendar year beginning July 1, 2026, to assist in defraying the costs of prosecution of crimes that occur in the Correctional Facility located within County boundaries, and authorized the County Attorney to sign said Agreement. (On file.)

8. 10:52am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

Commissioner Schumacher - County Road 44, Tended to matters in Livonia, Central Minnesota Jobs & Training Services (CMJTS) Operation Levy, Flock Cameras

Commissioner Gray - Highlighted Metropolitan Area Water Supply Advisory Committee, Constituent matters

Commissioner Hulse - Correcitons Board Meeting, Tech Steering, County Fair Board Meeting, AMC District Meeting

Commissioner Felber - NACo Public Safety, Data Center Webinar, East Central Juvenile Center, Waste Management Landfill tour, Asset Flowers in Becker Township Tour, Constituent matters, Energy Transition meeting, Strategic Planning meetings for Pillars 1 & 2, Story Stroll at Sherburne History Center, Minnesota Emergency Services Board (MESB) Executive Meeting, Minnesota Inter-County Association (MICA), Central

Mississippi River Partnership (CMRP), Mayors Round Table in Becker, County Extension Committee (CEC) meeting, Board of Appeals and Equalization meeting, Great River Regional Library (GRRRL) Finance Board, Park Advisory Board, Soil Water Conservation District (SWCD) Tour of Practices, Becker Freedom Days, Energy Transition Advisory Committee Emerging Issues, Xcel Integrated Resource Planning presentation, Association of Minnesota Counties (AMC), Solid Waste working group, Update on police fatalities state wide, requested a discussion about Minnesota flag be had at a future Workshop meeting - the consensus of the Board was to hold the workshop in August

Commissioner Danielowski - Working with Legislators regarding Options licensure, ATP3, 7W Transportation meeting, CMRP, Board of Equalization and Appeals, Strategic Planning meetings for Pillars 2 & 4, NACo Central Board Meeting, NACo Committee meeting Economic and Workforce Development

9. 11:18am Adjourn Regular Meeting, Break

10. 11:30am Reconvene, Open Ditch Authority

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| 11:30am 1 | Ditch Authority Agenda.
<i>Mike Lindenau, County Ditch Inspector</i>
Hulse/Schumacher were unanimous to approve the Ditch Authority Agenda, as presented. | Auditor / Treasurer |
| 11:31am 2 | Petition to Place a Culvert/Bridge in County Ditch 13 for a Private Crossing.
<i>Loraine Rupp, Auditor & Treasurer</i>
Gray/Hulse were unanimous to approve a petition to place a culvert/bridge in County Ditch 13 for a private crossing, as requested by and for Mr. Jacob Watts. | Auditor / Treasurer |
| 11:35am 3 | Engagement Agreement for Petition for Partial Abandonment and Re-alignment of Sherburne County Ditch 1
<i>Dawn Nyhus, Sherburne County Attorney</i>
Schumacher/Felber were unanimous to approve an Engagement Agreement and authorized execution of the same. | Attorney |
| 11:36am 4 | Ditch Drainage Technician's Report.
<i>Mike Lindenau, County Ditch Inspector</i>
Hulse/Felber were unanimous to accept the Ditch Drainage Technician's Report, as presented by County Ditch Inspector Mike Lindenau. | Auditor / Treasurer |

11. 11:46am Adjourn Ditch Authority, Break

12. 11:48am Reconvene, Open Workshop

13. 12:58pm Adjourn Workshop

HHS OBO Warrants

5/28/26	7,174.36 663.38 1,150.00 -175.00 8,812.74	OBO A T&T OBO Amazon OBO Arclet Beacon 1 Payment less than 300 Total
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Warrants

5/28/26	1,992.71 3,463.87 331.46 672.16 633.57 1,293.75 589.92 1,776.56	OBO 41mprint OBO Amazon OBO Innovative OBO Maddens on Gull Lake OBO Smilemakers OBO stop the Bleed OBO Sugar Lake Lodge
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	846.47	OBO Walmart
	1,504.28	OBO Waste Management
	13,104.75	Total
Manual Warrants		
5/29/26	13,191.00	Agency Collections
	2,091,303.09	Taxes & Penalties Fund
	16,602,363.97	School Districts Collections
	18,706,858.06	Total
Commissioner Warrants		
5/29/26	220,512.65	General Revenue Fund
	382,126.52	Public Works Fund
	52.50	Human Service Fund
	350.00	Law Library Fund
	49.16	Solid Waste Fund
	82,013.97	Jail Commissary Fund
	187,301.17	Justice Center Enterprise Fund
	1,153,335.17	Payroll Fiduciary Fund
	2,025,741.14	2,025,741.14
Warrants		
6/5/26	34,028.53	Avivo
	410.00	Gave Serv Inc.
	394.60	GBR Interpreting & Translation Services
	563.33	Hines/Nathaniel
	366.71	Mateer/Mallory
	2,636.55	Office Of MNIT Services
	1,575.00	Pinnacle Printing Inc
	450.00	Seven County Process Servers, LLC
	4,892.64	Sherburne County Sheriff
	2,797.51	23 Payments less than 300
	48,114.87	Total
Commissioner Warrants		
6/5/26	48,023.48	Human Service Fund
	80 91.39	Agency Collections
	48,114.87	Total
Commissioner Warrants		
6/5/26	161,414.16	General Revenue Fund
	240,213.31	Public Works Fund
	26,440.92	County Ditch Fund
	667.95	Law Library Fund
	21 50.61	Solid Waste Fund
	34,601.00	Jail Commissary Fund
	14,056.36	Justice Center Enterprise Fund
	3,052.91	Agency Collections
	10,555.00	Taxes & Penalties Fund
	1,717,820.62	School Districts Collections
	2,208,872.84	Total
Manual Warrants		
6/5/26	2,343.00	General Revenue Fund
	13,539.00	Agency Collections
	2,091,303.09	Taxes & Penalties Fund
	16,380,074.67	School Districts Collections
	18,487,259.76	Total
Warrants		
6/18/26	431.38	Anderson/Jane
	450.00	Association of Minnesota Counties (AMC)
	7,174.36	AT & T Mobility

342.20	Boetel/LeAnne
10,930.72	Central Minnesota Jobs & Training Svcs
2,841.36	Children Youth & Families
1,382.77	Children's Dental Services
379.18	Downey/Alexa
501.84	Greenhaven Printing
4,993.73	Hennepin County
1,000.00	Ignite
1,050.00	ISD 477
325.19	Jakes/Samantha
687.50	Laboratory Corporation of America
426.30	Lacount/Carlie
491.50	Lexis Nexis
7,953.67	Lutheran Social Service Of Minnesota
332.03	National Center on Shaken Baby Syndrome
593.00	Pinnacle Printing Inc
1,524.75	Quadient, Inc.
641.63	Rawley/Miranda
2,700.00	Rivara LLC
750.00	US Post Office
4,477.01	35 Payments less than 300
52,380.12	Total
Commissioner Warrants	
6/18/26	
49,846.33	Human Service Fund
2,533.79	Agency Collections
52,380.12	Total

Raeanne Danielowski

Raeanne Danielowski (Jul 14, 2026 14:34:08 CDT)

Raeanne Danielowski, Board Chairperson

07/14/2026

Date

Bruce Messelt

Bruce Messelt, County Administrator

07/14/2026

Date