



Sherburne County Board of Commissioners

August 4, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am County Proclamations, Recognitions & Appointments

- 9:02am 1** Consider Approval of the Reappointment of Russ Heiling as the Sherburne County Surveyor.
Andrew Witter, Public Works Department Head

3. 9:07am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 9:22am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1** Consider Approval of the Official Minutes from July 14th, 2026, Regular Administration
Meeting of the County Board.
- 2** Consider Approval and Authorize Execution of a Letter of Acknowledgment for Administration
Northern Escrow, Inc.
- 3** Consider Approval of Commissioner & Manual Warrants dated July 10th, 17th, Auditor / Treasurer
24th, & 26th, 2026.
- 4** Consider Approval of 2nd Quarter 2026 Donations Received by the Health and Health & Human Services
Human Services Department.
- 5** Consider Approval of July 10th & July 24th, 2026, HHS IFS Admin Warrants Health & Human Services
- 6** Consider Approval of a Waiver to the City of Elk River from the Requirement to Planning & Zoning
Obtain Financial Assurance for Their Yard Waste Transfer Station Facility.
- 7** Consider Approval and Issuance of a Modified Solid Waste License to the City of Planning & Zoning
Elk River Yard Waste Transfer Station.

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| 8 | Consider Approval of an Agreement and Scope of Work with Houston Engineering for Split Sampling of Groundwater Monitoring Wells Located at the Vonco Big Lake Closed Landfill. | Planning & Zoning |
| 9 | Consider Approval of an Agreement and Scope of Work with Houston Engineering for Vonco Residential Well Sampling. | Planning & Zoning |
| 10 | Consider Approval of Sherburne County's Submission of the 2027 Low Income Septic Grant Application. | Planning & Zoning |
| 11 | Consider Approval of Renewal of a County Solid Waste License for Elk River Landfill, Inc. | Planning & Zoning |
| 12 | Consider Approval of MnDOT Agreement #1063374 and Resolution No. 080426-AD-3301 for Federal Fund Advanced Construction of CR 44 (Project # SP 071-596-011). | Public Works |
| 13 | Consider Approval of a Joint Powers Agreement with the Cities of Becker and Big Lake for a Multi-Jurisdictional Emergency Response Unit. | Sheriff |
| 14 | Consider Approval for the Reclassification of the Computer Forensics Investigator Position within the Sheriff's Office. | Sheriff |
5. **9:23am Announcements**
- 9:23am 1 Receive Updates, Correspondence, and Announcements from the County Administrator.
Bruce Messelt, County Administrator
6. **9:30am Employee Recognition**
- 9:30am 1 Celebrate Spring Employee Anniversary Recognition.
Bruce Messelt, County Administrator
7. **10:00am Regular Agenda**
- 10:00am 1 Consider Approval of an Interim Use Permit for a Business Selling Vehicles, Boats and Farm Implements - Hussin Alkhalaf.
Lynn Waytashek, Planning & Zoning Administrator
- 10:05am 2 Consider Approval of a Preliminary and Final Simple Plat of "Moeller Oaks" - David Jurek
Lynn Waytashek, Planning & Zoning Administrator
- 10:10am 3 Presented by Minnesota Inter-County Association (MICA) on Recent and Ongoing/Upcoming State and Federal Legislative Sessions and Issues.
Bruce Messelt, County Administrator, MICA Staff
8. **10:40am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(July 15, 2026 - August 3, 2026)
9. **10:55am Adjourn Regular Meeting/Break**
10. **11:05am Reconvene, Open Workshop**
- 11:05am 1 2027 Budget - Department Presentations - Auditor and Treasurer Department(s).
Loraine Rupp, Auditor & Treasurer
11. **11:25am Adjourn Workshop**

Upcoming Meetings

August 6, 2026, County EDA Meeting, 8:00am, County Board Room
 August 18, 2026, County Board Meeting, 9:00am, County Board Room
 September 1, 2026, County Board Meeting, 9:00am, County Board Room
 September 3, 2026, County EDA Meeting, 8:00am, County Board Room

Future Workshops

Solar Facility Ordinance Review

Planning Advisory Committee and Board of Adjustment Roles

Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)

Baseload Energy Planning

Discussion Regarding Flying of State Flag