



Sherburne County Board of Commissioners

August 18, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am County Proclamations & Recognitions

3. 9:07am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

4. 9:22am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a “consent calendar”) groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

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| 1 | Consider Approval of the Official Minutes from August 4th, 2026, Regular Meeting of the County Board. | Administration |
| 2 | Consider Approval of the Official Minutes from August 4th, 2026, Workshop Meeting of the County Board. | Administration |
| 3 | Consider Approval of Recommended Position Reclassifications for Planning & Zoning Department Reorganization. | Administration |
| 4 | Consider Approval of Resolution No. 081826-AD-3302 Updating the 2026 Mileage Reimbursement Rate. | Administration |
| 5 | Consider Approval of a Contract with Thomson Reuters (Westlaw) for the County Attorney's Office. | Attorney |
| 6 | Consider Approval of Commissioner & Manual Warrants dated July 24th, 30th, 31st and August 7th, 2026. | Auditor / Treasurer |
| 7 | Consider Approval of a Temporary On-Sale Liquor License for the Clear Lake Lions Club. | Auditor / Treasurer |
| 8 | Consider Approval of the Corrections Department's 2026 Comprehensive Plan. | Community Corrections |
| 9 | Consider Approval of HHS IFS Warrants Dated August 7th, 2026. | Health & Human Services |
| 10 | Consider Approval of July 30th, 2026 HHS OBO (aka PCard) Warrants. | Health & Human Services |

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| 11 | Consider Approval of Minnesota Office of Justice Programs Crisis Response Grant Agreement. | Health & Human Services |
| 12 | Consider Approval of the PATH (Projects for Assistance in Transition from Homelessness) Grant Contract between CAMHI (CommUNITY Adult Mental Health Initiative) and Sherburne County. | Health & Human Services |
| 13 | Consider Approval of Certain Position Reclassifications and Memorandum of Understanding Regarding Position Reclassifications. | Human Resources |
| 14 | Consider Approval for the Reclassification of an IT Support Technician Position within the Information Technology Department. | Information Technology |
| 15 | Consider Approval of Resolution No. 081826-AD-3306 to Allow for a 10-Week Extension for Abatement of Unsafe Structures (20-00402-0315). | Planning & Zoning |
| 16 | Consider Approval of an Agreement with LHB Corp for Design Engineering Services for the Reconstruction of Bridge # 71506 on CSAH 11 and Bridge # 71508 on CSAH 16. | Public Works |
| 17 | Consider Approval of First Amendment to the Memorandum of Agreement between Sherburne County and Rethos for Building Removal. | Public Works |
| 18 | Consider Approval of a Professional Services Agreement with Apex Engineering Group for Design Services for the CSAH 11 & CSAH 16 Roundabout Project (SP 071-611-029). | Public Works |
| 19 | Consider Approval of Lowest Responsive Bidder for the County Road 44 Reconstruction Project (SP 071-596-011). | Public Works |
| 20 | Consider, Receive and Accept the 2025 Sherburne County Public Works 2025 Annual Report. | Public Works |
| 21 | Consider Approval of a Donation to the Sheriff's Office K-9 Unit from Marsella Sand and Gravel. | Sheriff |
| 22 | Consider Approval of Out-of-State Travel and a Paid Leave for a Sheriff's Office Employee to Attend the 2026 Special Olympics Law Enforcement Torch Run International Conference. | Sheriff |
| 23 | Consider Approval to Turn Over the Care and Responsibility for Retiring K-9 Deputy Storm to his Handler. | Sheriff |

5. 9:23am Announcements

- 9:23am 1** Receive Updates, Correspondence, and Announcements from the County Administrator.
Bruce Messelt, County Administrator

6. 9:30am Regular Agenda

- 9:30am 1** Receive a Presentation from the Great River Regional Library (GRRL) on its Proposed 2027 Budget.
Brandi Canter, Executive Director
- 9:50am 2** Receive an Annual Update from Central Minnesota Jobs and Training Services (CMJTS).
Dina Wuornos, Executive Director
- 10:10am 3** Consider Approval of an Amendment to the Sherburne County Zoning Ordinance to add Veterinary Clinic as an Interim Use - Ashley Anderson Nokk.
Marc Schneider, County Planner
- 10:30am 4** Consider Approval of Resolution No. 081826-AD-3303 to Acquire Property for the County Highway 94 Safety Improvement Project.
David Roedel, Assistant Public Works Director
- 10:35am 5** Consider Approval of Health and Human Services Planned Restructure.
Amanda Larson, HHS Director
- 10:40am 6** Receive, Review, and Accept the Auditor-Treasurer's Monthly Report for July 2026.
Loraine Rupp, Auditor & Treasurer

7. **10:45am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(August 5, 2026 - August 17, 2026)
8. **11:00am Adjourn Regular Meeting, Break**
9. **11:15am Reconvene, Open Ditch Authority**
 - 11:15am 1 Approve the Ditch Authority Agenda.
Mike Lindenau, County Ditch Inspector
 - 11:16am 2 Consider Approval of Resolution No. 081826-AD-3304 to Authorize the Minor Alteration of Sherburne County Ditch 29 to Accommodate County Highway 94 Safety Improvement Project.
David Roedel, Assistant Public Works Director
 - 11:21am 3 Consider Approval and Authorize the Billing of Proposed 2026 County Drainage Assessments.
Loraine Rupp, Auditor & Treasurer
 - 11:26am 4 Consider and Accept the Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector
10. **11:40am Adjourn Ditch Authority Meeting, Open Closed Session**
 - 11:40am 1 Closed Session Pursuant to Minnesota Statute 13D.05, Subd (3a) - Performance Evaluation.
Bruce Messelt, County Administrator
11. **12:25pm Close Closed Session, Break**
12. **12:40pm Reconvene, Open Workshop Meeting**
 - 12:40pm 1 Review Past and Planned Semiquincentennial Events and Activities.
Bruce Messelt, County Administrator
13. **12:50pm Adjourn Workshop Meeting**

Upcoming Meetings

August 25, 2026, Special County Board Meeting, 2:30pm, County Board Room with overflow in the Maple Room
August 27, 2026, Special County Board Meeting, 6:30pm, County Board Room with overflow in the Maple Room
September 1, 2026, County Board Meeting, 9:00am, County Board Room
September 3, 2026, County EDA Meeting, 8:00am, County Board Room

Future Workshops

Solar Facility Ordinance Review
Planning Advisory Committee and Board of Adjustment Roles
Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)
Baseload Energy Planning
Discussion Regarding Flying of State Flag