



Sherburne County Board of Commissioners

September 1, 2026 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *It is requested that speakers refrain from personal attacks of any kind against another person, commissioner, or employee;*
- *It is requested that speakers refrain from campaign-type presentations;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. The Open Forum may be continued following the conclusion of the regular Board business meeting agenda items.*
- *It is requested that all input or information be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accordance with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

3. 9:17am Consent Agenda

The Consent Agenda (also known by Roberts Rules of Order as a "consent calendar") groups routine meeting discussion points and normal business decisions into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions. For both Consent and Regular Agenda items, the same legal, financial, and policy evaluations are conducted and reported to the County Board. Any County Commissioner can request an item be removed from the Consent Agenda and presented individually for consideration by the County Board.

- 1 Consider Approval of the Official Minutes from the August 18th, 2026, Regular Administration Meeting of the County Board.
- 2 Consider Approval of the Official Minutes from the August 1th, 2026, Workshop Administration Meeting of the County Board.
- 3 Consider Approval of the County Administrator's 2026 Performance Evaluation Administration Summary.
- 4 Consider Denial of Elk River Property Tax Abatement for the Elk River Liquor Administration Store Project Request.
- 5 Consider Approval of Commissioner & Manual Warrants Dated August 14th, Auditor / Treasurer 21st, and 24th, 2026.
- 6 Consider Approval of New Tobacco License - Circle K (Becker Township). Auditor / Treasurer
- 7 Consider Approval to Publish a Public Hearing - Off-Sale Liquor License for Auditor / Treasurer Circle K (Becker Township).
- 8 Consider Approval of a Temporary On-Sale Liquor License - Santiago Lions Club. Auditor / Treasurer
- 9 Consider Approval of HHS IFS Admin Warrants dated August 21st, 2026. Health & Human Services
- 10 Consider Approval of and Authorize Sherburne County's Submission of the Planning & Zoning County Agricultural Inspector Grant for FY27.

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| 11 | Consider Approval of an Agreement with WSB for Design Engineering Services | Public Works |
| | for Intersection Improvements at CSAH 1 and CSAH 33. | |
| 12 | Consider Approval of an Amendment to the Braun Intertec Corp. Master | Public Works |
| | Services Agreement with Sherburne County (Public Works). | |
| 13 | Consider Approval of an Adjustment to the Sheriff's Office Staffing Complement | |
| | Reclassifying the Training Deputy to a Sergeant. | |
| 14 | Consider Approval of a Donation to the Sheriff's Office from the Clearwater | Sheriff |
| | American Legion. | |
4. 9:20am **Announcements**
 5. 9:25am **Recess Regular Meeting, Open Regional Rail Authority Meeting**
 6. 9:30am **Regular Agenda**
 - 9:30am 1 Receive an Update from the Retired Seniors Volunteer Program (RSVP).
Jennifer Wucherer, RSVP Program Director
 - 9:45am 2 Receive an Update from the Initiative Foundation.
Carl Newbanks, Vice President of Philanthropy
 - 10:00am 3 Consider Approval of the Proposed Regional Rail Levy for 2027, as Recommended by the Regional Rail Authority.
Dan Weber, Assistant County Administrator
 7. 10:05am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(August 19, 2026 - August 31, 2026)
 8. 10:15am **Adjourn Regular Meeting, Break**
 9. 10:30am **Reconvene, Open Closed Session**
 - 10:30am 1 Convene Closed Session for Review and Discussion of Union/Labor Negotiations and Strategies (M.S. 13D.03).
Tammy Bigelow, HR Director
 10. 11:00am **Close Closed Session, Break**
 11. 11:15am **Reconvene, Open County Board Workshop**
 - 11:15am 1 Review and Discuss the *Draft* 2027 Budget & Levy.
Dan Weber, Assistant County Administrator, Bruce Messelt, County Administrator
 12. 11:30am **Close County Board Workshop**

Upcoming Meetings

September 3, 2026, County EDA Meeting, 8:00am, County Board Room
 September 15, 2026, County Board Meeting, 9:00am, County Board Room
 September 16-18, 2026, Association of Minnesota Counties Fall Policy Conference, Sanford Center - Bemidji, Mn
 October 1, 2026, County EDA Meeting, 8:00am, County Board Room
 October 6, 2026, County Board Meeting, 6:00pm, County Board Room
 October 10, 2026, Xcel Energy Breakfast, 7:30am, Monticello Community Center
 October 20, 2026, County Board Meeting, 9:00am, County Board Room
 October 21, 2026, Sherburne County Association of Township, 7:00pm, History Center

Future Workshops

Solar Facility Ordinance Review
 Planning Advisory Committee and Board of Adjustment Roles
 Housing and the Unhoused Board/Staff Discussion Part III (Mental Health Facility, Homelessness, etc.)
 Baseload Energy Planning
 Teleworking Policy