



Sherburne County Board of Commissioners

January 5, 2021 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Oaths of Offices

Honorable Judge Brianne Buccicone

- Commissioner Barbara Burandt
- Commissioner Tim Dolan
- Commissioner Lisa Fobbe

3. 9:05am Election of Board Chairperson

9:05am 1 Election of 2021 Board Chair.

Bruce Messelt, County Administrator

4. 9:07am Election of Vice-Chairperson

9:07am 1 Election of 2021 Vice-Chairperson.

Board Chair

5. 9:09am Consent Agenda

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| 1 | Review and Approve County Board Meeting Minutes: December 15, 2020. | |
| 2 | Review and Approve County Board Workshop Minutes: December 15, 2020. | |
| 3 | Consider Acceptance of County EDA Resignations and Appointment of New EDA Members. | Administration |
| 4 | Consider Appointments to the Water Plan Advisory Committee. | Administration |
| 5 | Consider Office Space Lease Agreement with Central MN Jobs & Training Services. | Administration |
| 6 | Consider Revisions to the County Commissioner Wage Adjustment Policy. | Administration |
| 7 | Appointment of Full time temporary Assistant County Attorney. | Attorney |
| 8 | Annual Approval of Investment Policy. | Auditor / Treasurer |
| 9 | Consider and Approve Commissioner & Manual Warrants. | Auditor / Treasurer |
| 10 | Designation of Depositories and Signature Authorizations. | Auditor / Treasurer |
| 11 | Consider Approval of Electronic Home Monitoring Agreement with Minnesota Monitoring. | Community Corrections |
| 12 | Consider and Approve HHS OBO Warrants: 12-28-20. | Health & Human Services |
| 13 | Accept COVID Vaccine Grant from MDH. | Health & Human Services |
| 14 | Consider and Approve HHS IFS Admin Deb 12-10-20. | Health & Human Services |
| 15 | Consider and Approve HHS IFS Admin Deb 12-23-20. | Health & Human Services |
| 16 | Consider 2021 Appointments to the Sherburne County Planning Advisory | Planning & Zoning |

Commission.

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| 17 | Approve Final Payment for CR 38 Reconstruction (CP 71-638-017). | Public Works |
| 18 | Approve Final Payment for CR 79 Pavement resurfacing (CP 71-679-019). | Public Works |
| 19 | Consider Approval of Resolution No. 010521-AD-2016 Authorizing an Application for Funding through the MN DNR Natural and Scenic Areas Grant Program for Parkland Acquisition. | Public Works |
| 20 | Consider Resolution No. 010521-AD-2013 Agreeing to Facilitate the Connection of the Zimmerman Community Trail Project to Fremont Trail Road. | Public Works |
| 21 | Consider Resolution No. 010521-AD-2015 an Application for Funding through the MN DNR Federal Recreational Trail Program Grant for Trail Maintenance Equipment. | Public Works |
| 22 | Consider Resolution No. 010521-AD-2018 Authorizing an Application for Funding through the MN DNR Outdoor Recreation Grant Program for Improvements to Grams Park. | Public Works |
| 23 | Consider State of Minnesota Agency Agreement for S.P. 7102-135. | Public Works |

6. 9:10am **Announcements**

7. 9:15am **Open Forum** - Please sign up at the table in the back of the Board Room

- The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;
- Personal attacks of any kind against another person, commissioner, or employee are not allowed;
- Campaign-type presentations are not allowed;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.
- All input or information is to be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

8. 9:30am **Recess Regular Meeting, Open Housing and Redevelopment Authority Meeting**

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| 9:35am | 1 | Oath of Office and Election of HRA Officers.
<i>Honorable Michelle Ashe, County Recorder & Bruce Messelt, County Administrator</i> |
| 9:37am | 2 | Approve Minutes from January 7, 2020 HRA Annual Meeting. |
| 9:38am | 3 | 2021 Housing and Redevelopment Authority Meeting Schedule.
<i>Bruce Messelt, County Administrator</i> |
| 9:39am | 4 | Set the next Annual Housing and Redevelopment Authority Meeting.
<i>Bruce Messelt, County Administrator</i> |

9. 9:40am **Adjourn Housing and Redevelopment Authority Meeting, Open Regional Rail Meeting**

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| 9:40am | 1 | Oath of Office and Election of RRA Officers.
<i>Honorable Michelle Ashe, County Recorder & Bruce Messelt, County Administrator</i> |
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- 9:42am 2** Approve Regional Rail Meeting Minutes: December 15, 2020.
- 9:43am 3** Establish the 2021 Regional Rail Authority Meeting Schedule.
Bruce Messelt, County Administrator
- 9:44am 4** Set the Next Annual Regional Rail Authority Meeting.
Bruce Messelt, County Administrator
- 10. 9:45am Adjourn Regional Rail Authority Meeting, Reconvene Regular Meeting Regular Agenda**
- 9:45am 1** Awarding Bid for 2021 Official County Publications.
Diane Arnold, County Auditor/Treasurer
- 9:50am 2** Consider and Approve Purchase and Installation of Additional Driver's License Electronic Signage and Related Mobile Ticket Software.
Diane Arnold, County Auditor/Treasurer, Michelle Ashe, County Recorder, Brian Kamman, IT Director
- 9:55am 3** Consideration of Families First Coronavirus Response Act (FFCRA) Benefit Extension.
Tammy Bigelow, HR Director
- 10:00am 4** Consider Memoranda of Understanding Regarding and Related Approval for Additional Paid COVID-19 Leave for Eligible County Jail Staff.
Tammy Bigelow, HR Director & Joel Brott, County Sheriff
- 10:05am 5** Approve 2021 Meeting Schedule for County Board of Commissioners.
Bruce Messelt, County Administrator
- 10:10am 6** Consideration of 2021 Legislative Priorities.
Bruce Messelt, County Administrator
- 10:20am 7** Consider Commissioner Committee Assignments.
Bruce Messelt, County Administrator
- 10:30am 8** Update on COVID-19 Pandemic and County Response.
Amanda Larson, HHS Director & Bruce Messelt, County Administrator
- 11. 10:40am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(December 16, 2020 – January 4, 2021)
- 12. 10:45am Adjourn Regular Meeting, Open Workshop**
- 10:45am** Health and Human Services Department Overview.
Amanda Larson, HHS Director; Tony Masters, Social Services Supervisor; Gina Anderson, Income Maintenance Supervisor; Jodi Heurung-Dick, Social Services Manager; Nicole Ruhoff, Public Health Manager/CHS Administrator
- 13. 11:15am Adjourn Workshop Meeting**

Upcoming Meetings

January 7, 2021 Special Meeting – Legislative Breakfast, 9:00am, County Board Room
 January 19, 2021 County Board Meeting, 9:00am, County Board Room
 January 21, 2021 Annual Joint County School Township Meeting, 6:00 pm, Big Lake City Council Chambers
 January 28, 2021 County EDA Meeting, 6:00pm, County Board Room