



Sherburne County Board of Commissioners

February 16, 2021 - County Board Meeting Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve Regular Meeting Minutes: February 2, 2021.
- 2 Review and Approve Workshop Meeting Minutes: February 2, 2021.
- 3 Consider Sherburne County Comments on Proposed Zimmerman TIF District #12. Administration
- 4 Ratify 2020 Year-End Transfers from the General Fund (01) To County Ditch Fund (15). Auditor / Treasurer
- 5 Review and Approve the Auditor-Treasurer's Report for January 2021. Auditor / Treasurer
- 6 Review and Approve Commissioner & Manual Warrants. Auditor / Treasurer
- 7 Accept COVID-19 Response Grant from Minnesota Department of Health. Health & Human Services
- 8 Consider and Approve 01-28-21 HHS OBO Warrants. Health & Human Services
- 9 Consider Appointment to the Sherburne County Board of Adjustment. Planning & Zoning
- 10 Set Public Hearing Date for Consideration of Amending the SSTS Low Interest Loan Program Ordinance to include Small Business Eligibility. Planning & Zoning
- 11 Set Public Hearing Date to Consider Solid Waste Cleanup Low Interest Loan Program Ordinance. Planning & Zoning
- 12 Consider Approval of Resolution #021621-AD-2025 in Support of Sponsoring the Local Road Improvement Program (LRIP) for CR 43 Road Improvements in the City of Big Lake. Public Works
- 13 Consider Approval of Resolution #021621-AD-2026 in Support of Becker Township Applying for the Local Road Improvement Program (LRIP) Grant, Serving as Sponsor for the Township Improvement Project on 97th Street SE. Public Works
- 14 Consider and Approve Resolution #021621-AD-2027 for a Limited Use Permit (LUP) for a Snowmobile Trail Located Adjacent to County State Aid Highway 29 and County Road 45 and Within MnDOT Right of Way. Public Works
- 15 Consider Approval of Resolution #021621-AD-2028 in Support of Baldwin Township Applying for the Local Road Improvement Program (LRIP) Grant, Serving as Sponsor for the Township improvement Project on 100th Street NW. Public Works
- 16 Accept Donations from The Eddy Family Foundation to the Sherburne County Sheriff's Office. Sheriff

3. 9:03am Announcements

4. 9:05am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*

- Campaign-type presentations are not allowed;
- The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.
- All input or information is to be addressed to the Board of Commissioners and not to members of the audience;
- Speaker handouts are public information. The County may make copies of such handouts for the public if needed;
- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:20am **Regular Agenda**

- 9:20am 1** Consider Approval of Final Standard Plat of Sumser Farm 1st Addition - Howard Triggs.
Nancy Riddle, Planning & Zoning Administrator
- 9:25am 2** Consider Approval of Revised Preliminary and Final Plat of Buck Run - Buck Run LLC.
Nancy Riddle, Planning & Zoning Administrator
- 9:30am 3** Consider Approval of Preliminary Standard Plat for Country Oak Meadows - JDA Builders LLC.
Nancy Riddle, Planning & Zoning Administrator
- 9:35am 4** Consider Approval of Preliminary and Final Simple Plat for Lindquist Acres North - David Gruhlke & Suzanne Angstman.
Nancy Riddle, Planning & Zoning Administrator
- 9:40am 5** Consider Approval of Preliminary Standard Plat of Hunter Estates - Jethro Carpenter.
Nancy Riddle, Planning & Zoning Administrator
- 9:45am 6** Consider Conditional Use Permit (CUP) Application for Seasonal Storage Structure - Karl Kalahar.
Nancy Riddle, Planning & Zoning Administrator
- 9:50am 7** Consider Approval of Preliminary and Final Simple Plat of Benson Estates - Trilogy Properties of MN LLC.
Nancy Riddle, Planning & Zoning Administrator
- 9:55am 8** Consider and Approve School District Tax Abatement Letter.
Dan Weber, Assistant County Administrator
- 10:00am 9** Consider and Approve the 2021 SCORE Line Item Budget.
Dave Lucas, Solid Waste Administrator
- 10:05am 10** Consider County Response to FY 2025 District 7W State Block Grant Program (STBGP) Solicitation TAC Recommendation Results.
Andrew Witter, Public Works Department Head, Bruce Messelt, County Administrator
- 10:20am 11** COVID-19 Pandemic Update and County Response.
Bruce Messelt, County Administrator, Dan Weber, Assistant County Administrator, Nicole Ruhoff, CHS Administrator

6. 10:30am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**

(February 3, 2021 – February 15, 2021)

7. 10:35am **Adjourn Regular Meeting, Open Ditch Authority Meeting**

- 10:35am 1** Review and Approve Ditch Authority Agenda: February 16, 2021.
- 10:36am 2** Receive and Approve Ditch Drainage Technician's Report.
Mike Lindenau, County Ditch Inspector
- 10:45am 3** Consider Amended Joint Powers Agreement (JPA) with Mille Lacs County and Benton County Ditch Authority.
Diane Arnold, County Auditor/Treasurer, Kathleen Heaney, County Attorney, Bonnie Jacobs

8. 10:50am Adjourn Ditch Authority Meeting, Open Workshop Meeting

10:50am Small Unmanned Aircraft System (aka Drone) Program Presentation.

Kyle Breffle, Director of Emergency Management

11:05am Update from the County Assessor's Department.

Michelle Moen, County Assessor

11:25am Government Center Building Projects Discussion.

Dan Weber, Assistant County Administrator, Bruce Messelt, County Administrator, Michelle Ashe, County Recorder

9. 11:40am Adjourn Workshop Meeting

Upcoming Meetings

February 18, 2021 County EDA Meeting, 8:30am, County Board Room

March 2, 2021 County Board Meeting, 9:00am, County Board Room

March 8 - 26, 2021 Presented virtually throughout the month of March

March 16, 2021 County Board Meeting, 9:00am, County Board Room

March 18, 2021 County EDA Meeting, 8:30am, County Board Room