



Sherburne County Board of Commissioners

March 16, 2021 - County Board Meeting Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:03am Consent Agenda

- 1 Review and Approve Minutes: March 2, 2021.
- 2 Consider Modification to County Attorney PT Office Assistant Position from 20 Attorney Hours to 28 Hours.
- 3 Commissioner & Manual Warrants. Auditor / Treasurer
- 4 Consider Requested Renewal of Consumption and Display Permit for Del-Tone Auditor / Treasurer Gun Range.
- 5 Review and Approve the Auditor-Treasurer's Report for February 2021. Auditor / Treasurer
- 6 03-02-21 HHS OBO Warrants. Health & Human Services
- 7 Consider Approval of a Proclamation of March as Social Work Awareness Health & Human Services Month.
- 8 Consider Request for Use of \$17,000 from YES funding for Detention Alpha/CR Maintenance Electrical Room Cooling.
- 9 Consider Re-Appointment of County Agricultural Inspector. Planning & Zoning
- 10 Consider Setting and Advertising a Public Hearing for Municipal Separate Storm Public Works Sewer System (MS4) Annual Reporting Requirements.
- 11 Consider Joint Powers Agreement with Becker Township for Contract Public Works Administration Services for Township Paving Projects.
- 12 Consider Joint Powers Agreement with Clear Lake Township for Contract Public Works Administration Services for Township Paving Projects.
- 13 Consider Professional Services Agreement with SRF Consultants for the CSAH 4 Public Works and TH 169 US DOT INFRA Grant Solicitation.
- 14 Consider Resolution #031621-AD-2033 in Support of an INFRA Grant Public Works Application for the TH 169 and CSAH 4 Overpass Project.

3. 9:05am Announcements

- 9:05am 1 County Information and Board Correspondence.
Bruce Messelt, County Administrator

4. 9:10am Open Forum – Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the*

conclusion of the regular Board business meeting agenda items.

- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:25am Regular Agenda

9:25am 1 Introduction of the New Law Librarian.

Kathleen Heaney, County Attorney, Benjamin Rydlund

9:30am 2 Update on Midco Broadband Activities in Sherburne County.

Melissa Wolf

9:40am 3 Receive Update on and Consider Resolutions Regarding Mississippi River St. Cloud Watershed 1W1P.

Francine Larson, Dan Cibulka

9:55am 4 Consider Conditional Use Permit (CUP) Application for Personal Storage Structure - Stephen & Cynthia Mockenhaupt.

Marc Schneider, County Planner

10:00am 5 Consider Approval of Preliminary and Final Simple Plat for Cranberry Hill Farms Second Addition - Karl & Beth Virkus.

Marc Schneider, County Planner

10:05am 6 Consider Conditional Use Permit (CUP) Application for Personal Storage Structure - Scott Lillestrand.

Marc Schneider, County Planner

10:10am 7 Consider Interim Use Permit (IUP) Application for Business Selling Vehicles, Boats, Farm Equipment and Auto Repair/Mechanical or Body - All T Trux & Tractors LLC.

Marc Schneider, County Planner

10:15am 8 Consider Approval of Preliminary and Final Simple Plat of Dean Anderson Third Addition - MC Development of Elk River.

Marc Schneider, County Planner

10:20am 9 Consider Interim Use Permit (IUP) Application for Highway Planned Unit Development for Ministorage - MC Development of Elk River, LLC.

Marc Schneider, County Planner

10:25am 10 Consider Amending Zoning and Subdivision Ordinances - ORD 252 - to Update Procedures and Clarify Language in the Subdivision Ordinance and Make Consistent the Definitions of Buildable Area within the Zoning and Subdivision Ordinances.

Marc Schneider, County Planner

10:35am 11 Consider Draft Park Dedication and Memorials Policy and Guidelines.

Gina Hugo, Park Coordinator

10:45am 12 Consider Approval of Low Bidder for Bridgeview Park Improvements, CP Bridgeview1. Public Works

Andrew Witter, Public Works Department Head

10:50am 13 Receive an Update on Current Bridge Load Restrictions.

Andrew Witter, Public Works Department Head

- 11:00am 14** Receive the Health and Human Services Directors Report.
Amanda Larson, Director of Health & Human Services
- 6. 11:10am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(March 3, 2021 – March 15, 2021)
- 7. 11:15am Adjourn Regular Meeting, Open Community Health Board Meeting**
11:15am 1 Approve the Community Health Board Agenda.
- 8. 11:16am Community Health Board Consent Agenda**
1 Review and Approve the Community Health Board Meeting Minutes: January 19, 2021.
2 Review and Approve Community Health Board Meeting Minutes: November 17, 2020.
3 Consider Approval of Statewide Health Improvement Partnership (SHIP) Mini-Grants.
Nicole Ruhoff, CHS Administrator
- 9. 11:17am Community Health Board Regular Agenda**
11:17am 1 Receive the Community Health Services Administrator's Bi-monthly Report.
Nicole Ruhoff, CHS Administrator
11:22am 2 COVID-19 Pandemic Update and County Response.
Nicole Ruhoff, CHS Administrator, Bruce Messelt, County Administrator
- 10. 11:35am Adjourn Community Health Board Meeting, Open Workshop**
11:35am 1 Park Department Update.
Gina Hugo, Park Coordinator
11:55am 2 Sheriff's Department Update.
Joel Brott, County Sheriff
12:25am 3 Consider Results and Recommendations from the Human Resources Department Organizational Study.
Gary Weiers, Consultant
- 11. Adjourn Workshop Meeting**

Upcoming Meetings

March 18, 2021 County EDA Meeting, 8:30am, County Board Room

April 6, 2021 County Board Meeting, 9:00am, County Board Room

April 6, 2021 County Board Workshop, Communication Strategy & Fee Structure (Tentative

April 15, 2021 County EDA Meeting, 8:30am, County Board Room

April 20, 2021 County Board Meeting, 9:00am, County Board Room