



Sherburne County Board of Commissioners

April 6, 2021 - County Board Meeting

Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:03am Consent Agenda

- 1 Review and Approve Regular Meeting Minutes: March 16, 2021
- 2 Review and Approve Workshop Meeting Minutes: March 16, 2021
- 3 Consider CSAH 8 Conduit Lease Agreement with Midcontinent Communications. Administration
- 4 Consider Two-Month Extension of Office Space Lease Agreement with Retired Senior Volunteer Program. Administration
- 5 Commissioner & Manual Warrants Auditor / Treasurer
- 6 Consider Approval of the 2020 Carryovers and Designations for the Financial Statements. Auditor / Treasurer
- 7 Consider Approval of Working Capital Cash Flow. Auditor / Treasurer
- 8 Consider Resolution Allowing for Partial Reimbursement to Sherburne County Townships and Cities for Gopher Bounties for 2021. Auditor / Treasurer
- 9 Consider Transfer of Money to the YES (Year-end Saving) Account. Auditor / Treasurer
- 10 Consider Ongoing Acceptance of Clothing Donations. Community Corrections
- 11 Consider Donation to HHS from Phillips Distilling Co. Health & Human Services
- 12 Consider HHS Contract with Patron Transportation. Health & Human Services
- 13 HHS IFS Admin Deb 3-19-21. Health & Human Services
- 14 Consider Approval of Additional Human Resources Department Positions. Human Resources
- 15 Consider Approval for Annual Replacement of Desktops and Laptops. Information Technology
- 16 Consider Request for Use of \$33,000 from YES Account to Install Humidification Maintenance Systems in Three Data Server Rooms.
- 17 Consider Approval of a Registered Land Survey (RLS) for Ostwald & DeMarre Property in Big Lake Township. Planning & Zoning
- 18 Consider Amended Agreement with Bolton & Menk for County State Aid (CSAH) Public Works 13 Design Phase Services.
- 19 Consider Approval of Low Bidder for 2021 Overlays Project Under Contract #19015 (CP 71-607-020, CP 71-643-020, CP 71-655-019, TWP 05-2021-01 & TWP 20-2021-01). Public Works
- 20 Consider Approval of Park Dedication and Memorials Policy and Guidelines. Public Works
- 21 Consider State of Minnesota Agency Agreement for S.P. 7106-89. Public Works

22 Public Safety Telecommunications Week Proclamation.

Sheriff

23 Consider and Approve the Appointment of Extension Committee Members.

U of M Extension Office

3. **9:05am Announcements**

9:05am 1 County Information and Board Correspondence.

Bruce Messelt, County Administrator

4. **9:10am Open Forum** – *Please sign up at the table in the back of the Board Room*

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if needed;*
- *The County Board Chair will ensure that the Open Forum Policy is followed.*

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. **9:25am Regular Agenda**

9:25am 1 Receive Update from the Great River Regional Library.

Karen Pundsack, Great River Regional Library

9:40am 2 Consider Approval of Final Standard Plat of Country Oak Meadows 1st Addition-JDA Builders, LLC.

Nancy Riddle, Planning & Zoning Administrator

9:45am 3 Consider Approval of Final Standard Plat of "Hunter Estates"-Jethro Carpenter.

Nancy Riddle, Planning & Zoning Administrator

9:50am 4 Consider Interim Use Permit (IUP) Application for 1 MW Solar Farm- USS Golly Gee Solar, LLC.

Nancy Riddle, Planning & Zoning Administrator

9:55am 5 Consider Engineering Design Services Contract with SRF Consulting Group Inc. for TH 10 and TH 25/CR 52 in Becker.

Andrew Witter, Public Works Department Head

10:00am 6 Consider Display of Green Card Voices Exhibit at the Sherburne County Government Center.

Lisa Fobbe, County Commissioner and Amanda Larson, HHS Director

10:05am 7 Consider Sherburne County Comment Letter on Proposed Elk River TIF District #27.

Dan Weber, Assistant County Administrator

10:10am 8 Request Authorization to Apply for a Community Living Infrastructure Grant through the Department of Human Services.

Amanda Larson, HHS Director

10:15am 9 COVID-19 Pandemic Update and County Response.

Nicole Ruhoff, CHS Administrator, Bruce Messelt, County Administrator, Tammy Bigelow, Dan Weber, Assistant County Administrator

6. 10:35am **Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items**
(March 17, 2021 – April 5, 2021)
7. 10:40am **Adjourn Regular Meeting, Open Workshop**
- 10:40am 1 Discuss Options for Enhanced Community Communications/Possible Additional Print Materials.
David Unze, Communications Media Specialist
- 10:55am 2 Review Park Land/Fee Dedication and Discuss County Fee Schedule Relating to Shoreland Filling and Grading and/or Alteration Fees.
Bruce Messelt, County Administrator, Kathleen Heaney, County Attorney, Andrew Witter, Public Works Department Head, Nancy Riddle, Planning & Zoning Administrator
- 11:15am 3 Solid Waste Programs Update.
Dave Lucas, Solid Waste Administrator
8. 12:00pm **Adjourn Workshop**

Upcoming Meetings

April 15, 2021 County EDA Meeting, 8:30am, County Board Room
April 20, 2021 County Board Meeting, 9:00am, County Board Room
May 4, 2021 County Board Meeting, 9:00am, County Board Room
May 20, 2021 County EDA Meeting, 8:30am, County Board Room