



Sherburne County Board of Commissioners

March 16, 2021 - County Board Meeting Minutes

1. 9:00am Call to Order

The Sherburne County Board of Commissioners convened in regular session on March 16, 2021, at the Sherburne County Government Center in the City of Elk River, MN. Call to order by the Chair was at 9:00am.

1 Moment of Silence and Pledge of Allegiance.

2 Approval of Regular Meeting Proposed Agenda.

Schmiesing/Burandt unanimous to approve Regular Meeting Agenda as presented.

2. 9:02am Consent Agenda

Fobbe/Burandt unanimous to approve Consent Agenda as presented.

1 Approved County Board Meeting Minutes: March 2, 2021.

2 Modification to County Attorney PT Office Assistant Position from 20 Attorney
Hours to 28 Hours.

Kathleen Heaney, County Attorney

Approved adding 8 hours to a 20 hour office assistant position within the County Attorney's Office, with the added hours to be funded from carryover funds from the County Attorney's Office 2020 budget. This will cost approximately \$8,000, which would be paid from available 2020 County Attorney's Office carryover.

3 Commissioner & Manual Warrants. Auditor / Treasurer

Diane Arnold, County Auditor/Treasurer

Approved Commissioner & Manual Warrants as follows:

February 26th, 2021 Commissioner Warrants \$381,788.12

February 26th, 2021 Commissioner Warrants, Business Relief Grant \$93,403.00

February 26th, 2021 Manual Warrants \$8,040.02

March 5th, 2021 Commissioner Warrants \$975,170.55

March 5th, 2021 Commissioner Warrant Business Relief Grant \$940,092.20

March 5th 2021, Commissioner Warrants Business Relief Grant II \$24,751.30

March 5th, 2021 Manual Warrants \$7,961.64

4 Renewal of Consumption and Display Permit for Del-Tone Gun Range. Auditor / Treasurer

Diane Arnold, County Auditor/Treasurer

Approved Consumption and Display Permit for Del-Tone Gun Range, 322 12th St. SE in St. Cloud, Mn (Haven Township) and authorized Auditor/Treasurer's signature on the renewal application. License period of April 1st, 2021- March 31st, 2022

- 5 Auditor-Treasurer's Report for February 2021. Auditor / Treasurer
Diane Arnold, County Auditor/Treasurer
Approved the Auditor-Treasurer's Monthly Report for February 2021. (On file.)
- 6 03-02-21 HHS OBO Warrants. Health & Human Services
Amanda Larson, HHS Director
Approved HHS OBO Warrants as follows:
March 2, 2021 HHS OBO Warrants \$2,706.09
- 7 Proclamation of March as Social Work Awareness Month. Health & Human Services
Amanda Larson, HHS Director
Approved Proclamation of March as Social Work awareness month. (On file.)
- 8 Use of \$17,000 from YES funding for Detention Alpha/CR Electrical Room Cooling. Maintenance
Steve Becker, Maintenance Department Head
Approved the allocation and use of \$17,000 from YES funding to address Detention Alpha/CR electrical room cooling requirements.
- 9 Re-Appointment of County Agricultural Inspector. Planning & Zoning
Marc Schneider, County Planner
Approved the reappointment of Mitch Glines as County Agricultural Inspector and approved the 2021 Workplan and Noxious Weed Summary.
- 10 Setting and Advertising a Public Hearing for Municipal Separate Storm Sewer System (MS4) Annual Reporting Requirements. Public Works
Andrew Witter, Public Works Department Head
Approved a request to advertise for a Public Hearing, to be held on April 20, 2021 at 9:05 am (or sooner after), in order to comply with the Annual Report requirement under the Municipal Separate Storm Sewer System (MS4) General Permit for 2021.
- 11 Joint Powers Agreement with Becker Township for Contract Administration Services for Township Paving Projects. Public Works
Andrew Witter, Public Works Department Head
Approved a Joint Powers Agreement between Sherburne County and Becker Township for improvements to 67th Street SE, 82nd Street SE, 142nd Street SE and 164th Avenue SE.

Agreement shall commence on March 16, 2021 and terminate on the date the County Project and the Township Improvements have been completed, as determined by the County.

- 12** Joint Powers Agreement with Clear Lake Township for Contract Administration Services for Township Paving Projects. Public Works

Andrew Witter, Public Works Department Head

Approved a Joint Powers Agreement between Sherburne County and Clear Lake Township for improvements to various roads within Sherwood Shores. Agreement is effective March 16, 2021 and shall terminate on the date that the County Project and the Township Improvements have been completed, as determined by the County.

- 13** Professional Services Agreement with SRF Consultants for the CSAH 4 and TH 169 US DOT INFRA Grant Solicitation. Public Works

Andrew Witter, Public Works Department Head

Approved a Professional Services Agreement with SRF Consultants for the CSAH 4 and TH 169 US DOT INFRA Grant Solicitation. Agreement shall go into effect on March 16, 2021 and shall terminate on the date that all obligations have been fulfilled and all deliverables have been approved by the County. The agreement shall not exceed an estimated amount of \$34,656.

- 14** Resolution #031621-AD-2033 in Support of an INFRA Grant Application for the TH 169 and CSAH 4 Overpass Project. Public Works

Andrew Witter, Public Works Department Head

Approved Resolution #031621-AD-2033 in support of the County's INFRA Grant Application for the US/TH 169 and CSAH 4 Overpass Project (Zimmerman).

3. 9:03am Announcements

- 1** County Information and Board Correspondence. Administration

Bruce Messelt, County Administrator

County Administrator Bruce Messelt addressed announcements, Board Correspondence, related information, and meeting notes from March 3, 2021 Meeting with the Township Association. Feedback was provided on Appointment Letters from the Board and will be relayed at the Department head meeting. Media Specialist David Unze provided the Board with a presentation of the 360 Virtual Tour located on the Sherburne County Website. Messelt also provided the Board with an update on future meetings.

4. 9:05am Open Forum

No one was present.

5. 9:06am Regular Agenda

- 9:06am 1** Introduction of the New Law Librarian. Attorney

Kathleen Heaney, County Attorney & Benjamin Rydlund, Law Librarian

County Attorney Kathleen Heaney introduced the new Law Librarian Benjamin Rydlund to the Board of Commissioners. Rydlund provided a brief discussion on the services the law library provides.

9:09am **2** Midco Broadband Activities in Sherburne County. Administration

Melissa Wolf, Midco

Midco Government Relations Manager Melissa Wolf provided the Board with an update from Midco, a brief history of Midco and its fiber expansion plans throughout Sherburne County.

9:24am **3** Resolutions Regarding Mississippi River St. Cloud Watershed 1W1P. Administration

Francine Larson, Dan Cibulka

Senior Water Resource Specialist Dan Cibulka provided information on the background of 1W1P. Fobbe/Buradnt unanimous to approve the following Resolutions affirming the following two actions as follows:

1) Resolution 031621-AD-2034 for splitting the planning boundary into two separate planning boundaries named the Mississippi River Sartell and the Mississippi River St. Cloud for future One Watershed, One Plan -related programs: and

2) Resolution 031621-AD-2035 supporting a One Watershed, One Plan grant application for the Mississippi River St. Cloud watershed. (On file.)

9:39am **4** Conditional Use Permit (CUP) Application for Personal Storage Structure Planning & Zoning
- Stephen & Cynthia Mockenhaupt.

Marc Schneider, County Planner

Dolan/Fobbe unanimous to approve a Conditional Use Permit (CUP) for Personal Storage Structure, with the following (9) Conditions and Findings of Fact, as recommended by the Planning Advisory Commission. PID #35-408-0270, Legal Desc: Ann Lake Beach, Lot 14, Block 2 (full legal on file). Sec 15, Twp 34, Rge 27, Orrock Township. .10 acre in the General Rural District and in the Recreational Development Shoreland Overlay District of Ann Lake.

CONDITIONS:

1. Must obtain a building permit and pay the associated fees prior to starting work on this project.
2. The existing shed is required to be removed before a building permit is issued. Only one Personal Storage Structure be allowed per parcel.
3. Must abandon the most southern 1st run of the drainfield per MPCA guidelines and must obtain a septic permit for this.
4. The existing drainfield will have to be fenced off as to not have construction activity on the drainfield.
5. Personal Storage Structures will be limited to personal use and cannot be used for any business operation.
6. Must install gutters on the building to control run off and ensure runoff is not toward

drainfield.

7. A maximum height of the structure is 25 feet from the ground to the peak.
8. No plumbing or floor drains shall be allowed.
9. Applicant must install erosion control around perimeter of project to minimize construction run-off.

FINDINGS:

1. That the Conditional Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.
Yes, the proposed use is a personal storage structure it is not anticipated to diminish and impair values within the immediate area.
2. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.
Yes, the proposed use will be used as a personal storage structure. The building will be located on the south side of the lot to obtain a 10' distance from the septic drainfield. Houses and garages along the same street range from 2' to 16' from the road right of way.
3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
Yes, the request is for a typical residence which will not require any additional utilities.
4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.
Yes, parking will be limited based off the location of the building. It is proposed to be 26' from the edge of the road. The applicant's house across the street has enough room to accommodate additional parking off the street.
5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.
Yes, it is not anticipated to cause offensive odor, fumes, dust, noise, and vibration to the immediate area. It's only going to be used as personal storage.

9:40am

5

Preliminary and Final Simple Plat for Cranberry Hill Farms Second Addition - Karl & Beth Virkus.

Planning & Zoning

Marc Schneider, County Planner

Fobbe/Burandt unanimous to approve Preliminary and Final Simple Plat of "Cranberry Hill Farms Second Addition" which consists of (2) lots, as recommended by the Planning Advisory Commission with the (5) Conditions listed. PID # 30-522-0105 and # 50-522-0115. Legal Desc: Cranberry Hill Farms, Lot 1, Block 1 and Cranberry Hill Farms, Lot 3, Block 1 (full legal on file). Sec 12, Twp 34, Rge 26, Livonia Township. 12.99 acres in the General Rural District.

CONDITIONS:

1. The plat shall be recorded in the Office of the County Recorder/Register of Titles, subject to recording fees, within one year of County Board approval of Final Plat.

2. Any wetland impacts (draining, filling or excavating) require prior approval from Sherburne County.
3. The individuals who hold the driveway easement (Doc#305574) will need to sign off on the plat or consent as they are interest holders.
4. Erosion control must be installed and maintained for construction of home until area is revegetated on proposed Lot 1 due to steep slopes and proximity to wetlands.
5. The original drainage and utility easements, in Cranberry Hill Farms, will be vacated through Livonia Township.

9:41am

6

Conditional Use Permit (CUP) Application for Personal Storage Structure Planning & Zoning
- Scott Lillestrand.

Marc Schneider, County Planner

Schmiesing/Dolan unanimous to approve a Conditional Use Permit (CUP) for Personal Storage Structure, with the following (4) Conditions and Findings of Fact, as recommended by the Planning Advisory Commission. PID #10-115-2104. Legal Desc: The West Half of the Northeast Quarter (full legal on file). Sec 15, Twp 33, Rge 27, Big Lake Township. 20 acres in the General Rural District.

CONDITIONS:

1. The applicant must comply with County's Zoning Ordinance and Minnesota State Building Code.
2. The Personal Storage Structure cannot be used as dwelling unit or for any business purpose.
3. The Personal Storage Structure is not permitted to have plumbing or a floor drain.
4. The maximum height of the structure is 25 feet from the ground to the peak.

FINDINGS:

1. That the Conditional Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.
Yes, the proposed use is a personal storage structure it is not anticipated to diminish and impair values within the immediate area.
2. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.
Yes, the proposed use will be used as a personal storage garage. There is enough land on this 20 acre parcel to accommodate space for a future house and septic if desired.
3. Have adequate utilities, access roads, drainage and other necessary facilities been or are being provided?
Yes, the applicant is not requesting additional utilities beyond what a normal residence would require.
4. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
Yes, the applicant has sufficient parking space to accommodate the proposed use.
5. That adequate measures have been or will be taken to prevent or control offensive odor,

fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Yes, it is not anticipated to cause offensive odor, fumes, dust, noise and vibration to the immediate area. It will be used as a personal garage.

9:42am

7

Interim Use Permit (IUP) Application for Business Selling Vehicles, Boats, Planning & Zoning Farm Equipment and Auto Repair/Mechanical or Body - All T Trux & Tractors LLC.

Marc Schneider, County Planner

Schmiesing/Fobbe unanimous to Consider Interim Use Permit (IUP) Application for Business Selling Vehicles, Boats, Farm Equipment and Auto Repair/Mechanical or Body with the following (14) Conditions and Findings of Fact as recommended by the Planning Advisory Commission. PID # 10-547-0105. Legal Desc: Spankys Corner Second Addition, Lot 1, Block 1 (full legal on file). Sec 24, Twp 33, Rge 28, Big Lake Township. 4.6 acres in the Natural Environment Shoreland District of Beulah Pond.

CONDITIONS:

1. A condition of plat approval and variance permit number 40091 for Spankys Corner requires impervious surface coverage must not exceed 50% (99,970 sq. ft.) of the lot. Impervious surfaces may include structures, driveways and parking areas whether paved, gravel, or compacted soil. Any additional impervious surface areas added to this property require an approved Shoreland Alteration permit from the Sherburne County Planning and Zoning Department prior to its installation. The estimated existing impervious surface on this lot is 53,274 sq. ft.
2. A condition of plat approval and variance permit number 40091 for Spankys Corner requires a 150' buffer from the OHWL of Beulah Pond (Natural Environment Lake) must be kept in its natural condition. The property owner shall obtain a Shoreland Alteration Permit from the Sherburne County Planning and Zoning Department for any removal of trees, if required under Section 14 of the Zoning Ordinance (Shoreland District).
3. The occupant shall maintain a Dealers' License from the MN Dept. of Public Safety and comply with all license requirements.
4. Painting of vehicles is not permitted as part of this interim use permit.
5. Adequate off-street parking shall be available for business use. At a minimum, 1 parking stall shall be provided per 250 sq ft of office space floor area per Sect 17, Subd 2(10K) of the Zoning Ordinance; and 10 parking stalls shall be assigned to the dealership per MN Statute 168.27, Subd 10. Each stall shall be 9' X 18' and signed for dealership parking.
6. No more than 10 vehicles may be displayed for sale at one time.
7. Exterior storage is proposed applicant shall conform to the site plan Packet Attachment C and be kept in a neat and orderly manner. A building permit is required from the Planning and Zoning Department for any alteration to the existing building. All building plans must be prepared by an architect or engineer to certify the structure complies with MN Building Code and the American Disability Act requirements.
8. Any signage shall comply with the sign ordinance, a sign permit is required. Any solid or liquid waste must be handled and disposed of according to any applicable County or State regulations.
9. All exterior lighting shall be directed down and away from public right-of-way, and any

adjacent residential use.

10. The IUP holder and/or property owner shall permit the County to inspect the property, including any buildings used for the business during normal working hours. Further, the IUP holder shall allow the County to inspect any business records for the purpose of ensuring compliance with the terms of the IUP.
11. This IUP is issued to Tony Roback, All T Trux & Tractors LLC and shall expire upon termination of lease.
12. Vehicles, boats, farm equipment and trailers for sale are to be well maintained, drivable and presented in a neat and organized way on an impervious surface.

FINDINGS:

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.
Yes, the proposed use will be in line with the existing use of the property. The applicant is not proposing to expand exterior storage or the parking area.
2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.
Yes, the proposed use will not impede normal development this property is zoned commercial and there is an existing commercial building on this property adjacent properties are also zoned commercial.
3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
Yes, utilities, access roads and drainage have been taken into account when this land was platted in 2007.
4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.
Yes, the applicant has sufficient parking space to accommodate the proposed use and drainage was accounted for with the platting of this property in 2007.
5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.
Yes, it is not anticipated to cause offensive odor, fumes, dust, noise and vibration to the immediate area. No work will be completed outdoors.

9:44am

8

Preliminary and Final Simple Plat of Dean Anderson Third Addition - MC Planning & Zoning Development of Elk River.

Marc Schneider, County Planner

Schmiesing/Fobbe unanimous to consider Interim Use Permit (IUP) Application for Business Selling Vehicles, Boats, Farm Equipment and Auto Repair/Mechanical or Body with the following (14) Conditions and Findings of Fact as recommended by the Planning Advisory Commission. PID # 10-547-0105. Legal Desc: Spankys Corner Second Addition, Lot 1, Block 1 (full legal on file). Sec 24, Twp 33, Rge 28, Big Lake Township. 4.6 acres in the Natural Environment Shoreland District of Beulah Pond. Commissioner Dolan Recused himself from the item and the vote.

CONDITIONS:

1. A condition of plat approval and variance permit number 40091 for Spankys Corner requires impervious surface coverage must not exceed 50% (99,970 sq. ft.) of the lot. Impervious surfaces may include structures, driveways and parking areas whether paved, gravel, or compacted soil. Any additional impervious surface areas added to this property require an approved Shoreland Alteration permit from the Sherburne County Planning and Zoning Department prior to its installation. The estimated existing impervious surface on this lot is 53,274 sq. ft.
2. A condition of plat approval and variance permit number 40091 for Spankys Corner requires a 150' buffer from the OHWL of Beulah Pond (Natural Environment Lake) must be kept in its natural condition. The property owner shall obtain a Shoreland Alteration Permit from the Sherburne County Planning and Zoning Department for any removal of trees, if required under Section 14 of the Zoning Ordinance (Shoreland District).
3. The occupant shall maintain a Dealers' License from the MN Dept. of Public Safety and comply with all license requirements.
4. Painting of vehicles is not permitted as part of this interim use permit.
5. Adequate off-street parking shall be available for business use. At a minimum, 1 parking stall shall be provided per 250 sq ft of office space floor area per Sect 17, Subd 2(10K) of the Zoning Ordinance; and 10 parking stalls shall be assigned to the dealership per MN Statute 168.27, Subd 10. Each stall shall be 9' X 18' and signed for dealership parking.
6. No more than 10 vehicles may be displayed for sale at one time.
7. Exterior storage is proposed applicant shall conform to the site plan Packet Attachment C and be kept in a neat and orderly manner.
8. A building permit is required from the Planning and Zoning Department for any alteration to the existing building. All building plans must be prepared by an architect or engineer to certify the structure complies with MN Building Code and the American Disability Act requirements.
9. Any signage shall comply with the sign ordinance, a sign permit is required.
10. Any solid or liquid waste must be handled and disposed of according to any applicable County or State regulations.
11. All exterior lighting shall be directed down and away from public right-of-way, and any adjacent residential use.
12. The IUP holder and/or property owner shall permit the County to inspect the property, including any buildings used for the business during normal working hours. Further, the IUP holder shall allow the County to inspect any business records for the purpose of ensuring compliance with the terms of the IUP.
13. This IUP is issued to Tony Roback, All T Trux & Tractors LLC and shall expire upon termination of lease.
14. Vehicles, boats, farm equipment and trailers for sale are to be well maintained, drivable and presented in a neat and organized way on an impervious surface.

FINDINGS:

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Yes, the proposed use will be in line with the existing use of the property. The applicant is not proposing to expand exterior storage or the parking area.

2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Yes, the proposed use will not impede normal development this property is zoned commercial and there is an existing commercial building on this property adjacent properties are also zoned commercial.

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Yes, utilities, access roads and drainage have been taken into account when this land was platted in 2007.

4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Yes, the applicant has sufficient parking space to accommodate the proposed use and drainage was accounted for with the platting of this property in 2007.

5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Yes, it is not anticipated to cause offensive odor, fumes, dust, noise and vibration to the immediate area. No work will be completed outdoors.

9:46am

9

Interim Use Permit (IUP) Application for Highway Planned Unit Development for Ministorage - MC Development of Elk River, LLC.

Planning & Zoning

Marc Schneider, County Planner

Schmiesing/Fobbe unanimous to consider Interim Use Permit (IUP) Application for Highway Planned Unit Development for Ministorage with the following modified (15) Conditions and Findings of Fact (and with Condition #15 recommended by staff.) PID #30-534-0010. Legal Desc: Dean Anderson Second Addition, Outlot A (full legal on file). Sec 27, Twp 34, Rge 26, Livonia Township. 8.13 acres in the General Rural District. Commissioner Dolan recused himself from the item and from the vote. The original Condition 1 was stricken from the Conditions and Condition 3 has been restructured and added Condition 15.

CONDITIONS:

1. This Interim Use Permit for a Highway Planned Unit is issued to MC Development Elk River LLC for the purpose of Mini-Storage Business.
2. The property shall be improved and maintained according to the Landscaping and Screening Plan (Attachment D and date stamped _11/25/2020), the Lighting Plan (Attachment E and dated 11/24/2020), the Building Plans (Attachment G1-9), and the Grading and Drainage Plans (Attachment I and date 11/25/2020). Any deviation from or changes to these plans shall require an amendment to the IUP. No certificate of occupancy shall be issued and no business activities associated with this IUP may commence until the Zoning Administrator has determined that the landscaping, drainage, lighting and other improvements have been constructed and installed in accordance with the conditions of this IUP. Thereafter, failure to maintain the property in compliance with the conditions of this IUP may result in suspension or termination of

the permit.

3. No permits may be issued until the plat of Dean Anderson Third Addition has been Recorded.
4. A building permit is required from the Planning and Zoning Department all building plans must be prepared by an architect or engineer to certify the structure complies with MN Building Code.
5. No Exterior storage is permitted with this IUP.
6. Any signage shall comply with the County's sign ordinance, and a sign permit is required.
7. Road access will remain via 119th Ave no other road access is approved with this IUP.
8. Exterior lighting shall be directed away from residences and the public right-of-way and shall comply with the lighting plan as presented in the Board's Packet Attachment E.
9. Days and hours of operation shall be 7-days a week 6 AM-10PM. Snow removal and maintenance of this property may be done outside those hours.
10. Must install 6-foot tall Black Hills Spruce and 2-inch Autumn Blaze Maples as shown on Landscaping Plan (Attachment D). All planted trees on the property must be maintained and watered as necessary for the duration of the permit. Any dead trees must be replaced on a yearly basis.
11. The applicant shall allow the County to inspect the property during normal business hours.
12. A Stormwater Erosion Control permit will be required from the County Zoning Dept prior to any grading on the property and prior to a building permit being issued.
13. Must obtain an NPDES permit from the MPCA and provide a copy to the County Zoning Dept prior to commencing construction.
14. Property owner shall ensure that MPCA day & nighttime noise standards are not exceeded at any time.
15. The IUP is issued to MC Development of Elk River, LLC and shall expire with a change in ownership.

FINDINGS:

1. That the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.
Yes, the Interim Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.
2. That the establishment of the Interim Use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.
Yes, the County's Zoning Ordinance Section 16.2 (Interim Uses), Subd. 5.16 (Planned Unit Development Highway) allows the establishment of a business on lands that abut a State or US Highway if it is found to be appropriate use that will serve the local marketplace. The development of this property should not impede development on the surrounding vacant properties.

3. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
Yes, there are minimal public utilities needed for the development of this property, the applicant is not proposing to add a well or sewer to the property. Access to the business will be from 119th a low volume township road. The drainage plans provided by the applicant have been reviewed by the Township Engineer Wes Davis, Bogart Pederson, who state quality volume and pre-/post- discharge rates are in compliance with the NPDES requirements.
4. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.
Yes, the applicant has sufficient parking space to accommodate the proposed use in accordance with County.
5. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.
Yes, the Conditions of approval along with the Developers Agreement should ensure that the Applicant's proposed plans for security, lighting, visual screening and drainage do not constitute a nuisance to neighboring landowners.

- | | | | |
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| 9:57am | 10 | <p>Amending Zoning and Subdivision Ordinances - ORD 252 - to Update Procedures and Clarify Language in the Subdivision Ordinance and Make Consistent the Definitions of Buildable Area within the Zoning and Subdivision Ordinances.</p> <p><i>Marc Schneider, County Planner</i></p> <p>Schmiesing/Fobbe unanimous to approve Amendments to Zoning Ordinance - ORD 252 - to Update Procedures and Clarify Language in the Subdivision Ordinance and Make Consistent the Definitions of Buildable Area within the Zoning and Subdivision Ordinances. (On file and as recommended by staff and modified by the County Board to today's Meeting.)</p> | Planning & Zoning |
| 10:09am | 11 | <p>Draft Park Dedication and Memorials Policy and Guidelines.</p> <p><i>Gina Hugo, Park Coordinator</i></p> <p>Parks Coordinator Gina Hugo presented the board with a draft policy and guidelines for accepting park dedication and memorial requests. The County Board provided feedback and guidance regarding the policy and requests.</p> | Public Works |
| 10:22am | 12 | <p>Low Bidder for Bridgeview Park Improvements, CP Bridgeview1.</p> <p><i>Andrew Witter, Public Works Department Head</i></p> <p>Fobbe/Burandt unanimous to approve the Low Bidder, JL Theis Inc. in the amount of \$587,462.77, for the park improvements at Bridgeview Park. Project No. CP Bridgeview1. Project construction dates will be contracted May 17, 2021 through June 25, 2021.</p> | Public Works |
| 10:30am | 13 | <p>Current Bridge Load Restrictions.</p> <p><i>Andrew Witter, Public Works Department Head</i></p> | Public Works |

Public Works Director Andrew Witter provided the County Board with an update on current Bridge Load Restrictions.

10:39am 14 Health and Human Services Directors Report. Health & Human Services

Amanda Larson

The County Board received the Health and Human Services (HHS) Directors Report from Amanda Larson. The report covered The Pillars of HHS, updates on their various divisions, units and services, as well as their 2021 Goals.

6. 10:49am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

Commissioner Burandt - Township Association/Board Meeting, NACo Legislative Conference, Council on Aging, CAMHI, NACo Whitehouse meeting on COVID-19, Human Services and Education Committee, Environment & Land Use, Health Policy, Immigration, and Public Lands virtual NACo meetings.

Commissioner Fobbe - Township Association/Board Meeting, Testified at House and Senate, Futures Planning Meeting, Tri-Cap Executive Search Committee, NACo Legislative Conference, Sherburne Soil & Water, Tri-Cap Executive Committee, CMJTS

Commissioner Dolan - Township Association/Board Meeting, NACo Legislative Conference

Commissioner Schmiesing - Township Association/Board Meeting, NACo Legislative Conference, NACo EDA meeting, Metropolitan Emergency Services Board, MICA, MCIT

Commissioner Danielowski - Township Association/Board Meeting, NACo Legislative Conference, APO Board Meeting

7. 10:56am Adjourn Regular Meeting, Open Community Health Board Meeting

10. 11:15am Adjourn Community Health Board Meeting, Recess

11:27am Open Workshop Meeting

11. Adjourn Workshop Meeting

Commissioner Warrants

2/26/21	262,632.95	General Revenue Fund
	4,181.87	Public Works Fund
	50.54	Human Service Fund
	3,521.96	Law Library Fund
	6,295.77	Solid Waste Fund
	45,966.35	Jail Commissary Fund
	28,786.22	Justice Center Enterprise Fund
	30,352.46	Agency Collections
	381,788.12	Total

Commissioner Warrants – Business Relief Grant

2/26/21	93,403.00	General Revenue Fund
	93,403.00	Total

Manual Warrants

2/26/21	589.90	General Revenue Fund
	7,450.12	Agency Collections
	8,040.02	Total

HHS OBO Warrants

3/2/21	318.83	OBO Amazon
	500.07	OBO Innovative
	1,200.00	OBO Speedway
	329.88	OBO Walmart
	357.31	4 Payments less than 300
	2,706.09	Total

Manual Warrants

3/5/21	7,961.64	Agency Collections
	7,961.64	Total

Commissioner Warrants BRG II

3/5/21	24,751.30	General Revenue Fund
	24,751.30	Total

Commissioner Warrants BRG

3/5/21	940,092.20	General Revenue Fund
	940,092.20	Total

Commissioner Warrants

3/5/21	176,623.39	General Revenue Fund
	41,594.33	Public Works Fund
	480.00	Law Library Fund
	2,590.01	Solid Waste Fund
	8,480.81	Jail Commissary Fund
	2,725.00	Capital Proj- Building, Land Acquisition
	14,515.44	Justice Center Enterprise Fund
	1,536.03	Real Estate Assurance
	726,625.54	Agency Collections
	975,170.55	Total

DocuSigned by:

Barbara Burandt

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Barbara Burandt, Vice Chairperson

DocuSigned by:

Bruce A. Messelt

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Bruce Messelt, Administrator

4/7/2021

Date

4/6/2021

Date