



Sherburne County Board of Commissioners

April 20, 2021 - County Board Meeting Agenda

1. 9:00am Call to Order

- *Moment of Silence and Pledge of Allegiance*
- *Approval of Regular Meeting Proposed Agenda*

2. 9:02am Consent Agenda

- 1 Review and Approve Regular Meeting Minutes: April 6, 2021
- 2 Review and Approve Workshop Meeting Minutes: April 6, 2021
- 3 Commissioner & Manual Warrants Auditor / Treasurer
- 4 Consider Authorization of the County/Club Trail Agreement, Approval of Resolution 042021-AD-2036 for Sherburne County to act as Sponsor for the Snowmobile Trails Assistance Program, and Approval of use of County Road Right-of-Way as Part of said Trail System. Auditor / Treasurer
- 5 Review and Receive Monthly Auditor-Treasurer Report for March 2021. Auditor / Treasurer
- 6 03/31/2021 HHS OBO Warrants Health & Human Services
- 7 Consider Acceptance of COVID-19 Response and Vaccine Implementation Funds. Health & Human Services
- 8 Consider 2021 Reclassification Reviews. Human Resources
- 9 Consider Memorandum of Understanding with Teamsters Local 320 Health & Human Services General Unit on Probationary Range Movement. Human Resources
- 10 Consider Approval of Knife River Corporation as Lowest Responsible Bidder for the 2021 CSAH 20 Reconditioning Project (SAP 71-620-006). Public Works
- 11 Consider Agreement with WSB for Design and Construction Engineering Services for the Reconstruction of Bridges on CSAH 15 and CSAH 4. Public Works
- 12 Consider Approval of Park Dedication and Memorials Policy and Guidelines. Public Works
- 13 Correctional Officers Week Proclamation. Sheriff

3. 9:03am Announcements

- 9:03am 1 County Information and Board Correspondence.
Bruce Messelt, County Administrator

4. 9:05am Open Forum - Please sign up at the table in the back of the Board Room

- *The purpose of the Open Forum section of the County Board Meeting is to allow public input and/or information to be presented to the Board that does not require action by the Board;*
- *Personal attacks of any kind against another person, commissioner, or employee are not allowed;*
- *Campaign-type presentations are not allowed;*
- *The time limit is three (3) minutes per speaker, with a maximum of five (5) speakers per Open Forum. The time limit may be shortened or extended at the discretion of the Board Chair. Discussions that require additional time beyond the original fifteen minutes, will be recessed and continued following the conclusion of the regular Board business meeting agenda items.*
- *All input or information is to be addressed to the Board of Commissioners and not to members of the audience;*
- *Speaker handouts are public information. The County may make copies of such handouts for the public if*

needed;

- The County Board Chair will ensure that the Open Forum Policy is followed.

Please note: Any information provided to the County Board on a matter that is subject to a public hearing will not be considered by the Board during public comment. You are asked to write or submit your comments in accord with the instructions for the public hearing to ensure your opinion becomes part of the record for consideration.

5. 9:20am Regular Agenda

- 9:20am 1** Consider Proclamation of April 18th-24th as Victim Rights Week.

Kathleen Heaney, County Attorney & Michelle Berner, Victim Services Coordinator

- 9:25am 2** Consider Becker Ash Landfill License Renewal for Final Cover and Closure.

Dave Lucas, Solid Waste Administrator

- 9:30am 3** Review 2022 Budget Planning Schedule.

Dan Weber, Assistant County Administrator & Bruce Messelt, County Administrator

- 9:35am 4** Receive Program Update and Highlights and Consider Proclamation of April as Child Abuse Awareness and Prevention Month.

Jodi Heurung-Dick, Social Services Manager

- 9:45am 5** COVID-19 Pandemic Update and County Response.

Nicole Ruhoff, CHS Administrator & Bruce Messelt, County Administrator,

6. 9:55am Commissioner Correspondence, Committee Reports, Upcoming Meetings, Future Agenda Items

(April 7, 2021 – April 19, 2021)

7. 10:05am Adjourn Regular Meeting, Open Ditch Authority Meeting

- 10:05am 1** Review and Approve Ditch Authority Agenda: April 20th, 2021.

- 10:06am 2** Receive and approve the Ditch Drainage Technician's Report.

Mike Lindenau, County Ditch Inspector

- 10:15am 3** Conduct and Accept Yearly Review of Ditch #1 Agreement with the City of Zimmerman.

Diane Arnold, County Auditor/Treasurer

- 10:20am 4** Consider Partial Repayment to the General Fund for Advances Made Earlier to Cover Overdrawn County Ditch Accounts.

Diane Arnold, County Auditor/Treasurer

8. 10:25am Recess Regular Meeting, Open Closed Session

- 10:25am 1** Closed Session for Negotiation Strategy (M.S. 13D.03).

Tammy Bigelow, HR Director & Dan Weber, Assistant County Administrator

9. 10:45am Adjourn Closed Session, Recess

10. 11:00am Reconvene, Open Workshop Meeting

- 11:00am 1** Consideration of State and Federal Representation Agreements.

Bruce Messelt, County Administrator

- 11:10am 2** Receive Update on Work of Board of Adjustment Subcommittee.

Bruce Messelt, County Administrator

- 11:20am 3** Overview of and Update on Current Solid Waste Management Topics, Projects, and Issues.

Dave Lucas, Solid Waste Administrator, Tim Sime, Asst. County Attorney

11. 12:20am Adjourn Workshop Meeting

Upcoming Meetings

May 4, 2021 County Board Meeting, 9:00am, County Board Room

May 18, 2021 County Board Meeting, 9:00am, County Board Room

May 20, 2021 County EDA Meeting, 8:30am, County Board Room